

MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 5th March 2024 at 7.00pm

Parish councillors present:

Cllr. H. Buxton (Chair), Cllr. C. Phillippo, Cllr. N Coleman, Cllr. C. Ramsbottom, Cllr. D. Bradley, Cllr. A. Naylor-Clements and Cllr. H. Casey.

Clerk: Mrs S Martin

Members of the public present - 3

1. **ATTENDANCE:** Attendance noted. All Councillors present.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** None.
3. **MINUTES OF PREVIOUS MEETING**
The minutes of the meeting held on 9th January 2024 were proposed as a correct record without amendment by Cllr. Phillippo; seconded by Cllr. Casey and AGREED by all. They were duly signed by the Chair.
4. **PUBLIC SPEAKING**
 - 4.1. **To receive a report from County and District Councillor**
County/District Councillor Nigel Dixon sent apologies to the meet but sent the following report.
NNDC/Serco will be making further changes to the waste collection rounds planned to start on 8 Apr. I have not been briefed on the details yet, but the garden waste round changes were always expected a year after the general and recycling round changes. However, a move of transfer station from Aylsham to N Walsham and some problems with rounds being too long and vehicles reaching their weight limit before the round finish means further general and recycling round changes are needed. I do not know how many or how big the changes will be or whether they will affect Ashmanhaugh at all but be warned. Information on this should be circulated in mid-March so please keep a look out for it.
Cllr. Dixon is always happy to be contacted directly if anyone has any questions.
A brief update was given on the rebuild of cottages on School Road.
 - 4.2. **To receive questions from the public relating to local issues**
An update on the cottages which were burnt down was given, explaining that no works can be undertaken at present.
 - 4.3. **To receive a report on any matter not covered on the agenda**
Awaiting confirmation of successful Parish Partnership bid for a further gateway in the Parish during 2024/25 – more information to follow next meeting.
5. **CORRESPONDENCE** – all noted.
 - 5.1. **General correspondence**
 - 5.2. **Norfolk ALC Bulletins and updates**
 - 5.3. **Norfolk Minerals and Waste Local Plan - Notification of Submission**
 - 5.4. **Introduction & Engagement Request - Serious Violence Communications and Engagement**
 - 5.5. **Norwich Western Link Road**
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. **To consider any planning applications received:** None

6.2. **To note the following NNDC planning decisions:** None

6.3. **SAM2 - to receive data**

SAM2 data collected January and February 2024 circulated and shared with PC Matt Pritty for information.

7. **FINANCIAL & ADMINISTRATIVE MATTERS**

7.1. **To review this period's financial position and sign the bank reconciliation**

AGREED by all.

7.2. **To authorise payments for:**

Sarah Martin - salary Feb/Mar 24 (inc. expenses)	£ 424.51
HMRC PAYE payment Feb/Mar 24	£ 97.80

All payments AGREED.

7.3. **To consider subscription to Norfolk ALC for 2024/25 (£180.88)**

Subscription renewal AGREED.

7.4. **To consider request from Church for financial donation towards Churchyard maintenance**

It was AGREED to donate £100 from 2023/24 budget, however, to inform the Church that no budget has been set for a donation in 2024/25 financial year – however will review again for 2025/26.

7.5. **To review and agree the following policies:**

- Code of Conduct
- Standing Orders
- Financial Regulations
- Statement of Internal Control Policy
- Complaints Policy
- Biodiversity Policy

All policies APPROVED.

8. **ITEMS FOR NEXT AGENDA – Wednesday 8th May 2024 – Annual Parish Council Meeting**
Annual Parish Meeting to follow PC meeting.

Meeting closed: 19.26