

NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 5th March 2024 at 7.00pm**

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 9th January 2024.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
 - 4.3. To receive a report on any matter not covered on the agenda
5. **CORRESPONDENCE** – to agree any responses/actions
 - 5.1. General correspondence
 - 5.2. Norfolk ALC Bulletins and updates
 - 5.3. Norfolk Minerals and Waste Local Plan - Notification of Submission
 - 5.4. Introduction & Engagement Request - Serious Violence Communications and Engagement
 - 5.5. Norwich Western Link Road
6. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 6.1. To consider any planning applications received: None
 - 6.2. To note the following NNDC planning decisions: None
 - 6.3. SAM2 - to receive data
7. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 7.1. To review this period's financial position and sign the bank reconciliation
 - 7.2. To authorise payments for:

Sarah Martin - salary Feb/Mar 24 (inc. expenses)	£ 424.51
HMRC PAYE payment Feb/Mar 24	£ 97.80
 - 7.3. To consider subscription to Norfolk ALC for 2024/25 (£180.88)
 - 7.4. To consider request from Church for financial donation towards Churchyard maintenance
 - 7.5. To review and agree the following policies:
 - Code of Conduct
 - Standing Orders
 - Financial Regulations
 - Statement of Internal Control Policy
 - Complaints Policy
 - Biodiversity Policy
8. **ITEMS FOR NEXT AGENDA** – Tuesday 8th May 2024 – Annual Parish Council Meeting

Sarah Martin – Clerk & RFO to the Parish Council

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