



# MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 9<sup>th</sup> January 2024 at 7.00pm

## Parish councillors present:

Cllr. H. Buxton (Chair), Cllr. C. Phillipo, Cllr. N Coleman, Cllr. C. Ramsbottom, Cllr. D. Bradley, Cllr. A. Naylor-Clements and Cllr. H. Casey.

Clerk: Mrs S Martin

Members of the public present - 2

1. **ATTENDANCE:** Attendance noted. All Councillors present.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** None.
3. **MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 7<sup>th</sup> November 2023 were proposed as a correct record without amendment by Cllr. Phillipo; seconded by Cllr. Coleman and AGREED by all. They were duly signed by the Chair.
4. **PUBLIC SPEAKING**
  - 4.1. **To receive a report from County and District Councillor**

District/County Cllr. Nigel Dixon reported on the County Council devolution deal with a directly elected leader in May 2024; May 2025 County Council elections; Change in household DIY waste – no charges for certain quantities; Norfolk Fire & Rescue Service 3 year building programme to update facilities and improve provisions for female firefighters; Care services received over 800 calls over Christmas period; From 1 February 2024 all Norfolk residents who hold a disabled concessionary travel pass will be eligible for free bus travel 24 hours a day, seven days a week when travelling within the county; MP Duncan Baker holding a public flooding meeting on Friday 7<sup>th</sup> February at Hickling; At District Council - the Local Plan (2024-2039) is with the planning inspectorate for examination. It was asked of there were any issues with refuse collections in the Parish – none reported. The Chair spoke about the closure of Meyton Wood Recycling Centre. There was a public consultation last year, however the majority were against the closure.
  - 4.2. **To receive questions from the public relating to local issues.**

The Chair spoke about the litter and trading occurring in the layby on Stalham Road – Cllr. Dixon suggested NNDC be contacted directly.
5. **MATTERS ARISING**
  - 5.1. **To discuss correspondence received since the agenda was issued** – None.
  - 5.2. **To receive a report on any matter not covered on the agenda** – None.
6. **CORRESPONDENCE** – all noted.
  - 6.1. General correspondence
  - 6.2. Norfolk ALC Bulletins and updates
  - 6.3. MP Duncan Baker invite Public meeting on recent flooding in North Norfolk - Friday 2nd February 2024 - Hickling Barn Community Centre, 19:00 – 21:00.
  - 6.4. Norwich Western Link Updates
  - 6.5. North Norfolk Local Plan examination - Revised Timetable
  - 6.6. Affordable Housing crisis - Reaching out to district Town and Parish Councils (NNDC)
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
  - 7.1. **To consider any planning applications received:** None
  - 7.2. **To note the following NNDC planning decisions:** None
  - 7.3. **SAM2 data**

SAM2 data collected November and December 2023 circulated and shared with PC Matt Pritty for information.
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
  - 8.1. **To review this period's financial position and sign the bank reconciliation**

AGREED by all.

- 8.2. To authorise payments for:**
- |   |          |
|---|----------|
| Sarah Martin - salary Dec 23/Jan 24 (inc. expenses) | £ 541.15 |
| HMRC PAYE payment Dec 23/Jan 24                     | £ 119.80 |
- All payments AGREED. It was noted the backdated uplift in Clerks salary paid this period.

**9. BUDGET**

**9.1. To agree the Budget for 2024/25**

It was proposed by Cllr. Phillippo; seconded by Cllr. Naylor-Clements and AGREED by all to accept the Budget.

**9.2. To agree General Reserves Policy**

The General Reserve Policy was AGREED – to hold approx. 6 months Precept.

**9.3. To agree the Precept for 2024/25**

It was proposed by Cllr. Phillippo; seconded by Cllr. Ramsbottom and AGREED by all to increase the Precept to £4,520 (approx. 5%/£213 increase). This will result in a Band D increase to 67.06 which is an increase of £4.54 per Band D property.

**10. ITEMS FOR NEXT AGENDA – Tuesday 5<sup>th</sup> March 2024 - Parish Council Meeting**

No items raised at this time.

It was raised as a note that some felling of trees in the Parish have taken place to make safe and replanting of hedges is taking place.

**11. To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed and actions agreed:**

It was AGREED to approve this resolution. Two members of the public left the meeting (19:22).

**11.1. Clerk's appraisal**

The Clerks appraisal was noted and agreed actions noted.

**11.2. Clerk's salary**

It was AGREED to increase the Clerks salary by one pay scale to SCP18, effective 01/04/24. Clerks contract to be reviewed and updated.

Meeting closed : 19:34

