



NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 9th January 2024 at 7.00pm**

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 7th November 2023.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued
 - 5.2. To receive a report on any matter not covered on the agenda
6. **CORRESPONDENCE** – to agree any responses/actions
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates
 - 6.3. MP Duncan Baker invite Public meeting on recent flooding in North Norfolk - Friday 2nd February 2024 - Hickling Barn Community Centre, 19:00 – 21:00.
 - 6.4. Norwich Western Link Updates
 - 6.5. North Norfolk Local Plan examination - Revised Timetable
 - 6.6. Affordable Housing crisis - Reaching out to district Town and Parish Councils (NNDC)
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To consider any planning applications received: None
 - 7.2. To note the following NNDC planning decisions: None
 - 7.3. SAM2 - to receive data
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 8.1. To review this period's financial position and sign the bank reconciliation
 - 8.2. To authorise payments for:

Sarah Martin - salary Dec 23/Jan 24 (inc. expenses)	£ 541.15
HMRC PAYE payment Dec 23/Jan 24	£ 119.80
9. **BUDGET**
 - 9.1. To agree the Budget for 2024/25
 - 9.2. To agree General Reserves Policy
 - 9.3. To agree the Precept for 2024/25
10. **ITEMS FOR NEXT AGENDA** – Tuesday 5th March 2024 - Parish Council Meeting
11. To consider excluding the public under the Public Bodies (Admissions to Meetings) Act 1960 due to the confidential nature of the items to be discussed and actions agreed:
 - 11.1. Clerk's appraisal
 - 11.2. Clerk's salary

Sarah Martin – Clerk & RFO to the Parish Council

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