



NOTICE OF PARISH COUNCIL MEETING

**Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 7th November 2023 at 7.00pm**

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 5th September 2023.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued
 - 5.2. To receive a report on any matter not covered on the agenda
6. **CORRESPONDENCE** – to agree any responses/actions
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates
 - 6.3. MP Duncan Baker invite public meeting re speeding (Friday 29th September 2023 7-9pm, North Walsham High School).
 - 6.4. Take action against local flooding with CPRE Norfolk
 - 6.5. Broads Authority adopted the Coastal Adaptation Supplementary Planning Document.
 - 6.6. Norwich Western Link Update
 - 6.7. Invitation to Norfolk County Council Budget Consultation (16 November 2023)
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To consider any planning applications received: None
 - 7.2. To note the following NNDC planning decisions: None
 - 7.3. SAM2 - to receive data
 - 7.4. To agree bids for Parish Partnership 2024/25
8. **BIODIVERSITY**
 - 8.1. To update Council on Biodiversity
9. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 9.1. To review this period's financial position and sign the bank reconciliation
 - 9.2. To authorise payments for:

Sarah Martin - salary Oct/Nov 23 (inc. expenses)	£ 416.55
HMRC PAYE payment Oct/Nov 23	£ 79.20
North Norfolk District Council – bin emptying (inc. VAT £22.23)	£ 133.38
North Norfolk District Council – election May 23 costs	£ 20.47
Norfolk Association of Local Councils (full council training) (inc. VAT £18.00)	£ 108.00
 - 9.3. To consider a donation to The Royal British Legion Poppy Appeal (s137)
 - 9.4. To review the draft budget for 2023/24
 - 9.5. To agree meeting dates for 2024
 - 9.6. To note Internal Audit Letter of Engagement signed at returned
 - 9.7. Policies for review:
 - Data Protection Regulation policy
 - Privacy Notice
 - Accessibility Statement
 - Risk Management Policy
 - Lone Worker Policy
10. **ITEMS FOR NEXT AGENDA** – Date TBC - Parish Council Meeting