



## MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 5<sup>th</sup> September 2023 at 7.00pm

### Parish councillors present:

Cllr. H. Buxton (Chair), Cllr. C. Phillipou, Cllr. N Coleman, Cllr. C. Ramsbottom and Cllr. D. Bradley.

Clerk: Mrs S Martin

Members of the public present - 4

### 1. ATTENDANCE:

Attendance noted. Apologies received and accepted from Cllr. A. Naylor-Clements and Cllr. H. Casey (both personal).

### 2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

### 3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 4<sup>th</sup> July 2023 were proposed as a correct record without amendment by Cllr. Bradley; seconded by Cllr. Coleman and AGREED by all. They were duly signed by the Chair.

### 4. PUBLIC SPEAKING

#### 4.1. To receive a report from County and District Councillor

District/County Councillor Nigel Dixon spoke about Reinforced Autoclaved Aerated Concrete (RAAC) - only one school in Norfolk possibly affected and being assessed; buildings being transferred from NCC to Trusts; Nutrient Neutrality update; Low Traffic Neighbourhoods not being progressed in Norfolk; DC's Highways budget £10,000 can be applied for; local bin collection issues.

#### 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total

A member of the public raised the 'unofficial passing places' along Stone Lane and their condition and whether any improvements can be made. It was responded by Cllr. Dixon that these are within Hoveton Parish who are considering them.

A member of the public commented on farm contractors loading trailers too high and damaging trees.

### 5. MATTERS ARISING

#### 5.1. To discuss correspondence received since the agenda was issued

None.

#### 5.2. To receive a report on any matter not covered on the agenda

None.

### 6. CORRESPONDENCE – all noted.

#### 6.1. General correspondence

#### 6.2. Norfolk ALC Bulletins and updates

#### 6.3. Police updates

#### 6.4. NNDC Town & Parish Council Engagement Forum - 12 September 10am (online)

### 7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

#### 7.1. To note the following NNDC planning decision: Noted.

**PF/23/0243** - 1 & 2 Park Farm Cottages, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Demolition of two fire damaged dwellings and erection of two replacement dwellings.

NNDC Decision: **APPROVE**

It was commented that the fire damaged dead oak tree will be felled to be made safe and hedges will be replaced.

**7.2. SAM2 - to receive data**

Data circulated from Stone Lane crossroads (1<sup>st</sup> to 31<sup>st</sup> July 2023) and Stone Lane entering village (1<sup>st</sup> to 31<sup>st</sup> August 2023) – although some speeding traffic reported no further comments. Data has been sent to police.

**7.3. To consider suggestions for Invitation to Bid for Parish Partnership 2024/25**

Clerk to enquire with Highways regarding gateways on Rectory Road and Stone Lane and report at next meeting for consideration to bid.

To ask Cllr. Dixon for a contribution from his Highways fund towards gateways.

**8. FINANCIAL & ADMINISTRATIVE MATTERS**

**8.1. To review this period's financial position and sign the bank reconciliation**

AGREED by all.

**8.2. To authorise payments for:**

Sarah Martin - salary Aug/Sep 23 (inc. expenses) £ 402.90

HMRC PAYE payment Aug/Sep 23 £ 85.20

All payments were AGREED.

**8.3. To update on community defibrillator training session**

A session has been booked for Wednesday 4th October 2023 at 6pm in the Preston Rooms. Leaflets to be distributed to all residences in the Parish.

**8.4. To update on full Council training**

AGREED to be booked based on Councillors availability.

**9. ITEMS FOR NEXT AGENDA – Tuesday 7<sup>th</sup> November 2023 - Parish Council Meeting**

Meeting dates for 2024

Meeting closed 19:37