



NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 5th September 2023 at 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 4th July 2023.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued
 - 5.2. To receive a report on any matter not covered on the agenda
6. **CORRESPONDENCE** – to agree any responses/actions
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates
 - 6.3. Police updates
 - 6.4. NNDC Town & Parish Council Engagement Forum - 12 September 10am (online)
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To note the following NNDC planning decision:
PF/23/0243 - 1 & 2 Park Farm Cottages, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Demolition of two fire damaged dwellings and erection of two replacement dwellings.
NNDC Decision: **APPROVE**
 - 7.2. SAM2 - to receive data
 - 7.3. To consider suggestions for Invitation to Bid for Parish Partnership 2024/25
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 8.1. To review this period's financial position and sign the bank reconciliation
 - 8.2. To authorise payments for:

Sarah Martin - salary Aug/Sep 23 (inc. expenses)	£ 402.90
HMRC PAYE payment Jun/Jul 23	£ 85.20
 - 8.3. To update on community defibrillator training session
 - 8.4. To update on full Council training
9. **ITEMS FOR NEXT AGENDA** – Tuesday 7th November 2023 - Parish Council Meeting

Sarah Martin

Clerk & RFO to the Parish Council

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