

## Explanation of variances – pro forma 2022/23

Name of smaller authority: **Ashmanhaugh Parish Council**

County area (local councils and parish meetings only): **Norfolk**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	5,711	5,459				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	4,002	4,202	200	5.00%	NO		
3 Total Other Receipts	412	751	340	82.50%	YES		In 2021/22 VAT reclaim received was £11.74 - in 2022/23 VAT reclaim received saw an increase of £89.67 to £101.41. In 2021/22 the Parish council received £400 in donations towards a dog/litter bin. In 2022/23 donations of £650 were received towards a defibrillator project - this saw an increase of £250. The defibrillator project will be completed in 2023/24.
4 Staff Costs	2,596	2,947	351	13.54%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,071	2,594	523	25.26%	YES		In 2021/22 the Parish Council contributed £1271.33 for projects however in 2022/23 project costs decreased by £216.37 to £1054.96. Donations of £125 were made in 2021/2022 however in 22/23 donations only made of £100 so less £25; training costs were also £14 less in 22/23 than 21/22. Subscriptions and audit fees were £12.75 more this year to last. Room hire costs in 2022/23 were an increase of £48. In 2022/23 maintenance costs increased by £121.74 and insurance costs increased by £27.26. A laptop was also purchased in 2022/23 and with a small increase in other stationery was an extra cost of £570.19.
7 Balances Carried Forward	5,458	4,871			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,458	4,871				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	18,049	18,049	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable