



NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 4th July 2023 at 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 17th May 2023.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor
 - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued
 - 5.2. To receive a report on any matter not covered on the agenda
6. **CORRESPONDENCE** – to agree any responses/actions
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates
 - 6.3. Police updates
 - 6.4. Invitation to '20 minute Towns in Rural Areas' webinar (28th June 2023)
 - 6.5. Norwich Western Link project update
 - 6.6. Invitation to Bid for Parish Partnership 2024/25
 - 6.7. Armed Forces Covenant Pledge 2023
 - 6.8. Submission of North Norfolk Local Plan for Independent Examination
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To note the following NNDC planning decision:
PF/23/0503 - Pintail Barn, Stone Lane, Ashmanhaugh, Norwich, Norfolk, NR12 8YW - Single storey rear extension to dwelling. Decision: Approve
 - 7.2. SAM2 - to receive data
 - 7.3. To consider any items to raise ahead of the Highways Ranger Visit w/c 17th July
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 8.1. To review this period's financial position and sign the bank reconciliation
 - 8.2. To authorise payments for:

Sarah Martin - salary Jun/Jul 23 (inc. expenses)	£ 419.64
HMRC PAYE payment Jun/Jul 23	£ 90.80
Community Heartbeat Trust (Defibrillator) (inc. VAT £411.00)	£2,466.00
Business Services at CAS Ltd. (Annual insurance)	£ 291.21
 - 8.3. To consider cancelling of cheque
 - 8.4. To discuss and consider Internal Auditor appointment for y/e 23/24
 - 8.5. To receive update on defibrillator project
 - 8.6. To arrange community defibrillator training session
 - 8.7. To consider Horning Reach/NIB publications
 - 8.8. To receive update on bank account
 - 8.9. To update on full Council training
9. **ITEMS FOR NEXT AGENDA** – Tuesday 5th September 2023 - Parish Council Meeting

Sarah Martin

Clerk & RFO to the Parish Council

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