



## MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 7<sup>th</sup> March 2023 at 7.00pm

### Parish councillors present:

Cllr. H Buxton (Chair), Cllr. C Phillipo, Cllr. N Coleman, Cllr. C. Ramsbottom and Cllr. J. Pond.

Clerk: Mrs S Martin

Members of the public present - 3

### 1. ATTENDANCE:

Attendance noted. Apologies were received and accepted from Cllr. Bland (personal).

### 2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

### 3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 10<sup>th</sup> January 2023 were proposed as a correct record without amendment by Cllr. Pond; seconded by Cllr. Phillipo and AGREED by all.  
They were duly signed by the Chair.

### 4. PUBLIC SPEAKING

#### 4.1. To receive a report from County and District Councillor

Cllr. Nigel Dixon spoke regarding the local bin collections and if there were any issues within the Parish – it was reported that collections may be a day late but no missed collections. NNDC are working on resolving issues across the District.

It was noted the feedback and decisions/actions being implemented following the fire service event held last year.

Council Tax increases for District, County and Police, however savings and investments are being investigated to make services more efficient.

It was raised by the Chair the increase of housing on local prime agricultural land and the effects on the local infrastructure e.g. Wroxham Bridge and food growing issues.

Cllr. Dixon responded that this is a balancing act – Hoveton is a sustainable area with bus, rail and road links, however the foul system is not coping and there is a plan to have a new pipe linking to Belaugh.

It was noted the 'Hoveton and Wroxham Network Strategy' has been put on hold at present. Cllr. Coleman asked about the '20 minute Neighbourhood' concept, however Cllr. Dixon responded this needs development and testing and will need to wait to see how and if this is progressed.

The Chair commented on the pavement improvements in Hoveton, praising the communications regarding the ongoing works but concerns over the grassed verges.

Cllr. Ramsbottom asked about Nutrient Neutrality - Cllr. Dixon explained the joint venture between District Councils and Anglian Water, but this is still ongoing.

#### 4.2. To receive questions from the public relating to local issues.

A parishioner commented - pleased to see the village gateways have been installed in the village.

### 5. MATTERS ARISING

#### 5.1. To discuss correspondence received since the agenda was issued

It was noted the NALC invite to County Deal presentations.

#### 5.2. To receive a report on any matter not covered on the agenda

None.

### 6. CORRESPONDENCE – all correspondence noted.

#### 6.1. General correspondence

- 6.2. **Norfolk ALC Bulletins and updates**
- 6.3. **New Police Priorities for the Stalham SNT area** – Cllr. Coleman attended the Police Priorities setting meeting, where priorities were set as speeding, rural crime, and fuel thefts. The Parish SAM2 data was also raised and noted.
- 6.4. **Age UK Norfolk Supporting Ashmanhaugh**
- 6.5. **Norwich Western Link project update and introduction from Cllr Graham Plant**
- 6.6. **Parish Council Elections, Thursday 4th May 2023 - Information on Voter ID and the nominations process**
- 6.7. **Upcoming Temporary Closure of Anchor Street in the Parish of Tunstead to facilitate New Water Main Works (REF NO. NTRO6246)**
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
- 7.1. **To consider any planning applications received:**  
**PF/23/0243** - 1 & 2 Park Farm Cottages, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Demolition of two fire damaged dwellings and erection of two replacement dwellings  
**Comment:** Supports the application
- 7.2. **To ratify the following planning application received between meetings:**  
**PF/22/2249** - Land South Of, Norwich Road, (near Cangate), Neatishead, Norfolk - A balanced cut and fill irrigation reservoir (up to 230,000m<sup>3</sup>), water pumping station, landscaping works and approximately 6.62km of associated buried irrigation pipelines. Cllr. Buxton declared an interest and abstained from discussion/decision.  
**Comment:** No Objection or comment  
This was ratified by all.
- 7.3. **To receive planning decisions:** Noted  
**RV/22/3014** - Kestrel Barn, Stone Lane, Ashmanhaugh, Norwich, Norfolk, NR12 8YW - Variation of condition 1 (approved plans) of planning permission PF/21/1126 (Conversion of agricultural barns to four dwellings including change of use of land to garden/amenity land (part retrospective)) to allow amendment to plans and elevations for (1) provision of solar panels, (2) provision of room to accommodate required electrical equipment for solar panels, (3) change of link roof to reclaimed pantiles to match existing, and (4) amendments to windows and doors in link section  
**Decision:** APPROVE
- 7.4. **SAM2 - to receive data**  
SAM2 data circulated from outside Preston Rooms from 2<sup>nd</sup> February to 2<sup>nd</sup> March 2023.
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
- 8.1. **To review this period's financial position and sign the bank reconciliation** – All AGREED.
- 8.2. **To authorise payments for:**
- |   |         |
|---|---------|
| Sarah Martin - salary Feb/Mar23 (inc. expenses) | £400.30 |
| HMRC PAYE payment Feb/Mar23                     | £ 96.80 |
- All payments AGREED.
- 8.3. **To receive update on defibrillator and application of grants, and agree any actions**  
The PC has been successfully awarded a grant of £990 from the NNDC sustainable community grant towards the community defibrillator project. It was AGREED for the Clerk to collect the pledged donations and purchase the defibrillator and cabinet and arrange installation.
- 8.4. **To agree/confirm the date of the Annual Parish Council meeting**  
It was AGREED Wednesday 17<sup>th</sup> May 2023 7pm.
- 8.5. **To agree/confirm the date of the Annual Parish Meeting**  
It was AGREED Wednesday 17<sup>th</sup> May 2023, following the PC meeting.
- 8.6. **To discuss and consider Kings Coronation**  
It was discussed the Preston Rooms may hold an event similar to the successful Queens Jubilee event held last year. It was AGREED for the PC to donate up to £100 towards this event.
- 8.7. **Policies/Register for Review:**
- **Standing Orders**
  - **Financial Regulations**
  - **Financial Risk Assessment**

- **Annual Review of the Effectiveness of Internal Control**
- **Asset Register**

All policies were AGREED without amendment.

**9. CONSULTATION:**

**County Deal for Norfolk (closes 20<sup>th</sup> March 2023)**

**Consultation on Coastal Adaptation Supplementary Planning Document (closes 8<sup>th</sup> March 2023)**

It was AGREED no PC comments, however individual comments may be submitted.

**10. ITEMS FOR NEXT AGENDA – Wednesday 17<sup>th</sup> May 7pm - Annual Parish Council Meeting (followed by the Annual Parish Meeting)**

Meeting closed: 20.01