



## MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Rooms on Tuesday 10<sup>th</sup> January 2023 at 7.00pm

### Parish councillors present:

Cllr. H Buxton (Chair), Cllr. N Coleman, Cllr. C Phillipou and Cllr. S. Bland.

Clerk: Mrs S Martin

Members of the public present - 2

### 1. ATTENDANCE:

Attendance noted. Apologies were received and approved from Cllr's Pond and Ramsbottom (personal).

### 2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

### 3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 1<sup>st</sup> November 2022 were proposed as a correct record without amendment by Cllr. Bland; seconded by Cllr. Coleman and AGREED by all. They were duly signed by the Chair.

### 4. PUBLIC SPEAKING

#### 4.1. To receive a report from County and District Councillor

Cllr. Nigel Dixon sent apologies, therefore no report this meeting.

#### 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total

A member of the public asked regarding an update of the defibrillator project – this is to be updated at item 7.4.

### 5. MATTERS ARISING

#### 5.1. To discuss correspondence received since the agenda was issued

- A brief update was given regarding the dead trees on Land South of Carousel – NNDC have permitted the trees to be made safe which includes their removal, however one tree homes a wild bees nest which must be protected.
- It was noted from Highways the gateways have been ordered and hope to be installed by late February.
- The Chair, as per the PC planning policy, added planning application RV/22/3014 Kestrel Barn, Stone Lane to the agenda (7.1).

#### 5.2. To receive update on Community Connector meeting.

It was reported a meeting held with the NNDC Community connector, Clerk and Cllr Pond on 15<sup>th</sup> November. The Community connector was very impressed with what the Preston Rooms offers the local community. Cllr Pond attended a Preston Rooms meeting to discuss setting up a bread and soup event. NNDC have a page on their website which includes a map of community and voluntary groups across North Norfolk

#### 5.3. To receive update on Norfolk Fire and Rescue event on 21<sup>st</sup> November 2022

It was reported a successful event held on 21<sup>st</sup> November 2022 – a good turnout in the Preston Rooms where fire service spoke to individuals. House calls were also made giving advice on fire safety. Thank you to the Preston Rooms for organising and supplying refreshments.

#### 5.4. Parishioner contact regarding state and condition of culvert under Stone Lane

Following concerns and prevention of flooding, a request to clear the culvert under Stone Lane to Hoveton Hall has been submitted to Highways – no response/update received yet.

#### 5.5. To receive a report on any matter not covered on the agenda

A respectful minutes silence was held in memory of Alan Wiseman who sadly passed away. Alan was a prior Parish Councillor.

6. **CORRESPONDENCE** – all noted.
- 6.1. **General correspondence**
- 6.2. **Norfolk ALC Bulletins and updates**
- 6.3. **NNDC response - Planning Bill - Infrastructure Levy**
- 6.4. **Notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27**
- 6.5. **Police SNAP meeting invitation** - Tuesday 17th Jan 2023 at the Poppy Centre 18.30. Cllr. Coleman to attend.
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
- 7.1. **To consider any planning applications received:** As per item 5.1 above.  
**RV/22/3014** - Kestrel Barn, Stone Lane, Ashmanhaugh, Norwich, Norfolk, NR12 8YW - Variation of condition 1 (approved plans) of planning permission PF/21/1126 (Conversion of agricultural barns to four dwellings including change of use of land to garden/amenity land (part retrospective)) to allow amendment to plans and elevations for (1) provision of solar panels, (2) provision of room to accommodate required electrical equipment for solar panels, (3) change of link roof to reclaimed pantiles to match existing, and (4) amendments to windows and doors in link section  
**Comment** : No Objection
- 7.2. **To receive planning decisions:** None
- 7.3. **SAM2 - to receive data**  
 No data to report this month.
- 7.4. **To receive update on defibrillator and application of grants, and agree any actions**  
 It was reported a great response from local groups and businesses for this valuable community asset.  
 Clerk now able to submit the grant application to NNDC.  
 The PC contribution agreed and earmarked budget for replacement pads/batteries when required.
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
- 8.1. **To review this period's financial position and sign the bank reconciliation** – All AGREED.
- 8.2. **To authorise payments for:** – All payments AGREED.
- |   |         |
|---|---------|
| Sarah Martin - salary Dec 22/Jan 23 (inc. expenses) | £497.84 |
| HMRC PAYE payment                                   | £124.40 |
9. **BUDGET**
- 9.1. **To agree the Budget for 2023/24**  
 AGREED by all.
- 9.2. **To agree General Reserves Policy**  
 The General Reserve Policy was AGREED – to hold approximately 6 months Precept.
- 9.3. **To agree the Precept for 2023/24**  
 It was AGREED to increase the Precept to £4,307 (approx. 2.50%/£105 increase). This will result in a Band D increase to 62.52 which is an increase of 79p per Band D property.
10. **ITEMS FOR NEXT AGENDA** – Tuesday 7<sup>th</sup> March 2023 – Parish Council Meeting  
 Gritting in the Parish

Meeting closed: 19.28