



# **MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING**

Held at the Preston Rooms on Tuesday 1<sup>st</sup> November 2022 at 7.00pm

## **Parish councillors present:**

Cllr. H Buxton (Chair), Cllr. N Coleman, Cllr. C Phillipo, Cllr. C Ramsbottom, Cllr. J Pond and Cllr. S. Bland.

**Clerk:** Mrs S Martin

Members of the public present - 4

## **1. ATTENDANCE:**

Attendance noted. The resignation from the Parish Council was received today from Craig Russell.  
Clerk to notify NNDC.

## **2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**

Cllr. Buxton declared an interest in items relating to land owned.

## **3. MINUTES OF PREVIOUS MEETING**

The minutes of the meeting held on 6th September 2022 were proposed as a correct record without amendment by Cllr. Pond; seconded by Cllr. Bland and AGREED by all.  
They were duly signed by the Chair.

## **4. PUBLIC SPEAKING**

### **4.1. To receive a report from County and District Councillor.**

Cllr. Dixon gave apologies for not attending the September meeting.

Cllr. Dixon reported on:

- the Norfolk Fire & Rescue review of events from July 2022, including feedback from Parishioners and the proposed event on 21<sup>st</sup> November in the Parish.  
Cllr. Buxton informed Cllr. Dixon that the Fire Service did attend the PC meeting in September and presented an update on the review they are conducting.
- Community Connectors recruited by NNDC to assist people to access services and other provision in their local area. Clerk to arrange a meeting.
- Norfolk County Council Road Safety Fund – closes 25<sup>th</sup> November 2022.
- Norfolk County Council Hardship Fund running until April 2023 – information on NCC website.

### **4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.**

A representative from the Preston Rooms offered the Fire Service to use the car park and to provide refreshments for the event planned for 21/11/22.

A question was asked of Cllr. Dixon regarding the bin collection issues in the Parish. It was responded that the changes have been made for efficiencies in terms of milage and carbon footprint.

Clerk to report damaged give-way sign at Crossroads.

## **5. MATTERS ARISING**

### **5.1. To discuss correspondence received since the agenda was issued.**

Two road closures in November (Ashmanhaugh and Tunstead)

NNDC Cost of Living Summit invitation (3 November 2022)

Ashmanhaugh Heatwave of Summer 2022 - NFRS drop in events (Monday, 21 November, between 10.30am and 1.30pm)

### **5.2. To receive a report on any matter not covered on the agenda. None.**

## **6. CORRESPONDENCE – all noted.**

### **6.1. General correspondence**

### **6.2. Norfolk ALC Bulletins and updates**

### **6.3. Norfolk ALC Share Certificate**

### **6.4. Invitation for Discussion with the Police and Crime Commissioner a Q&A session is taking place on 5<sup>th</sup> December 2022.**

### **6.5. District/County Councillor - A letter to your community – review of Heatwave events 2022**

### **6.6. Response from Group Manager – Planning and Assurance - A letter to your community – review of Heatwave events 2022**

### **6.7. Forthcoming Infrastructure Levy Bill - replacing S106 at NNDC (Stalham Town Council)**

It was discussed deferring this to the next meeting.

## 7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

7.1. **To consider any planning applications received:** None

7.2. **To receive planning decisions:** None

7.3. **SAM2 - to receive data**

Data was circulated from Stone Lane as vehicles enter the village from Wroxham direction. 85<sup>th</sup> percentile 32.56mph.

Investigation with the supplier confirmed tractors with curved windshields will be picked up on the SAM2 devices.

7.4. **To discuss and consider any action to hedgerows on Stone Lane/School Road**

NNDC have advised there is an ongoing investigation into the trees on School Lane.

It was discussed the hedgerows damaged by the fires in July are on private land, however the landowner is reviewing the regeneration through Spring and will replace hedges/trees needed. It was discussed if this could be a community event for the Parish to be involved in recovering from the disaster. Trees/hedge plants may be available from NNDC.

7.5. **To receive update on defibrillator and application of grants, and agree any actions**

Awaiting further responses to donation requests before NNDC grant application submitted. To be finalised at January meeting.

## 8. FINANCIAL & ADMINISTRATIVE MATTERS

8.1. **To review this period's financial position and sign the bank reconciliation** – All AGREED.

8.2. **To authorise payments for:** – All payments AGREED.

Sarah Martin - salary Oct/Nov 22 (inc. expenses)

£368.14

HMRC PAYE payment

£ 89.80

8.3. **To consider a donation to The Royal British Legion Poppy Appeal (s137)**

It was AGREED to donate £50.00.

8.4. **To review the draft budget for 2023/24**

Draft budget had been circulated – to be finalised and agreed at January meeting along with Precept amount for 2023/24.

8.5. **To agree meeting dates for 2023**

Meeting dates AGREED – May date to be confirmed due to election. Dates to be published.

8.6. **Policies for review:**

- Information Audit

- Retention and Disposal Policy (Inc. document retention appendix A)

Both policies AGREED without amendment.

## 9. CONSULTATIONS

9.1. **Norfolk Minerals and Waste Local Plan: Pre-Submission: Invitation to make representations (closes 5pm on 11 November 2022)**

9.2. **Broads Authority - Local Plan Issues and Options and call for sites and Design Guide**

It was AGREED for no PC comments to be submitted for either consultation.

## 10. ITEMS FOR NEXT AGENDA – Tuesday 10<sup>th</sup> January 2023 – Parish Council Meeting

Meeting closed: 20.03