



## NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the  
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:  
Tuesday 1<sup>st</sup> November 2022 at 7.00pm

### AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 6<sup>th</sup> September 2022.
4. **PUBLIC SPEAKING**
  - 4.1. To receive a report from County and District Councillor.
  - 4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
  - 5.1. To discuss correspondence received since the agenda was issued.
  - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE** – to agree any responses/actions
  - 6.1. General correspondence
  - 6.2. Norfolk ALC Bulletins and updates
  - 6.3. Norfolk ALC Share Certificate
  - 6.4. Invitation for Discussion with the Police and Crime Commissioner
  - 6.5. District/County Councillor - A letter to your community – review of Heatwave events 2022
  - 6.6. Response from Group Manager – Planning and Assurance - A letter to your community – review of Heatwave events 2022
  - 6.7. Forthcoming Infrastructure Levy Bill - replacing S106 at NNDC (Stalham Town Council)
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
  - 7.1. To consider any planning applications received: None
  - 7.2. To receive planning decisions: None
  - 7.3. SAM2 - to receive data
  - 7.4. To discuss and consider any action to hedgerows on Stone Lane/School Road
  - 7.5. To receive update on defibrillator and application of grants, and agree any actions
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
  - 8.1. To review this period's financial position and sign the bank reconciliation
  - 8.2. To authorise payments for:

Sarah Martin - salary Oct/Nov 22 (inc. expenses)	£368.14
HMRC PAYE payment	£ 89.80
  - 8.3. To consider a donation to The Royal British Legion Poppy Appeal (s137)
  - 8.4. To review the draft budget for 2023/24
  - 8.5. To agree meeting dates for 2023
  - 8.6. Policies for review:

Information Audit	
Retention and Disposal Policy (Inc. document retention appendix A)	
9. **CONSULTATIONS**
  - 9.1. Norfolk Minerals and Waste Local Plan: Pre-Submission: Invitation to make representations (closes 5pm on 11 November 2022)
  - 9.2. Broads Authority - Local Plan Issues and Options and call for sites and Design Guide
10. **ITEMS FOR NEXT AGENDA** – TBC – Parish Council Meeting

*Sarah Martin*

Clerk & RFO to the Parish Council

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