



MINUTES OF ASHMANHAUGH **PARISH COUNCIL MEETING**

Held at the Preston Rooms on Tuesday 6th September 2022 at 7.00pm

Parish councillors present:

Cllr. H Buxton (Chair), Cllr. N Coleman, Cllr. C Phillipo, Cllr. C Ramsbottom, Cllr. J Pond and Cllr. S. Bland.

Clerk: Mrs S Martin

Members of the public present - 5

1. ATTENDANCE:

Attendance noted. Apologies were received and approved from Craig Russell (personal).

2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 5th July 2022 were AGREED as a correct record without amendment. They were duly signed by the Chair.

4. PUBLIC SPEAKING

4.1. To receive a report from County and District Councillor.

There was no District/County Councillor present at the meeting – no report received.

4.2. To receive Police introduction from Beat Manager

PC Matt Pritty was invited, but unable to attend the meeting – no report received.

4.3. To hear from Norfolk Fire & Rescue Service Group Manager Stefan Rider

Stefan Rider introduced himself as the Norfolk Fire & Rescue Service Group Manager and officer in charge at the fire on 19th July 2022 in the village. Stefan gave thanks to all who helped on the day whether hosepipes, watering cans or drinks for crews and looking out for neighbours – the community came together to help each other. A review is being undertaken to learn in terms of prevention going forward as part of the Norfolk Resilience Forum, and national learning including educating people. It was confirmed the fire hydrant is compatible.

Cllr. Buxton gave thanks to Stefan for giving his time to attend the meeting and speak with the Parish Council and parishioners.

4.4. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.

A member of the public informed that work to mend the village sign had taken place.

It was also commented the damage to trees caused by the hay carting, leaving low hanging branches and debris on the road. Cllr. Buxton will investigate this.

5. MATTERS ARISING

5.1. To discuss correspondence received since the agenda was issued.

North Norfolk District Council Greenbuild Event - Wednesday 7 September 2022.

5.2. To receive a report on any matter not covered on the agenda.

It was noted thanks to Jason Greenberry Blacksmith for work the village sign.

6. CORRESPONDENCE and CONSULTATIONS – all noted.

6.1. General correspondence

6.2. Norfolk ALC Bulletins and updates

6.3. Norwich Western Link project update/Consultation (closes 9th October 2022) – no PC comment, but open to individual comments.

6.4. Mobile Library Service consultation (closes 14th September 2022) – information on PC website.

6.5. Parishioner correspondence re trees on Stone Lane – The NNDC tree officer was contacted and the PC received the following response - "The case is an active investigation at the moment and we're looking into all available options to reach a suitable outcome."

6.6. Norfolk County Council's Cost of Living Support Scheme – information on PC website.

6.7. Learning Lessons from The Exceptional Drought, High Fire Risk and Resource Stresses - Summer 2022 – information on PC website.

6.8. The Pensions Regulator re-enrolment and re-declaration – this has been completed.

6.9. Ashmanhaugh Jubilee Accounts – it was noted that the balance of funds from the event may be used for a Jubilee memorial.

7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

7.1. **To consider any planning applications received:** None

7.2. **To receive planning decisions:** None

7.3. **To discuss recent fires surrounding the Parish and agree any actions, including a Community Emergency Plan**

It was noted the community resilience during the recent events. Various information has been shared on the PC website and noticeboards.

7.4. **SAM2 - to receive data**

Data collected from Rectory Road (20th July to 30th August 2022) was circulated and placed on PC website. Clerk to query with Westcotec re tractors with curved wind shields being picked up on the SAM2.

It was noted that Highways had been contacted to enquire about speed reductions and/or extending the 30mph speed limits in the Parish, however Highways correspondence received did not support these based on the current personal injury accident records (PIAs).

7.5. **To consider suggestions for Invitation to Bid for Parish Partnership 2022/23**

It was AGREED no bids to be submitted this round.

7.6. **To consider defibrillator and application of grants**

It was AGREED to investigate and apply for grants from NNDC, local charity, community groups and businesses towards this community project.

8. FINANCIAL & ADMINISTRATIVE MATTERS

8.1. **To review this period's financial position and sign the bank reconciliation – All AGREED.**

To authorise payments for: All payments AGREED.

Sarah Martin - salary Aug/Sept 22 (inc. expenses)	£364.74
HMRC PAYE payment	£ 89.80
Jason Greenberry (Village sign repairs)	£ 60.00
Norfolk Parish Training & Support (New Councillor training 16/9)	£ 58.00
NNDC (Bin emptying 22/23) inc. VAT £19.89	£119.34

8.2. **To consider opt out of SAAA central external auditor appointment arrangements**

It was AGREED not to opt out.

8.3. **To agree and sign terms for internal audit y/e 31/03/23**

It was noted an increase in cost to £60 but AGREED to sign the terms of the appointment which was agreed at the previous meeting.

8.4. **To further consider Council email addresses**

After a recommendation from the Clerk, Cllrs considered this, however it was AGREED not have council specific email addresses.

8.5. **To receive a report on Operation London Bridge and agree any actions**

A report was circulated. Actions were AGREED and to work with and support the Church where necessary.

8.6. **Policies for review:**

Data Protection Regulation policy

Privacy Notice

Accessibility Statement

Each policy was reviewed and AGREED without further amendment.

9. ITEMS FOR NEXT AGENDA – Tuesday 1st November 2022 – Parish Council Meeting

No new items raised.

Meeting closed 20.07