



## NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the  
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:  
Tuesday 6<sup>th</sup> September 2022 at 7.00pm

### AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 5<sup>th</sup> July 2022.
4. **PUBLIC SPEAKING**
  - 4.1. To receive a report from County and District Councillor.
  - 4.2. To receive Police introduction from Beat Manager
  - 4.3. To hear from Norfolk Fire & Rescue Service Group Manager Stefan Rider
  - 4.4. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
  - 5.1. To discuss correspondence received since the agenda was issued.
  - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE and CONSULTATIONS** – to agree any responses/actions
  - 6.1. General correspondence
  - 6.2. Norfolk ALC Bulletins and updates
  - 6.3. Norwich Western Link project update/Consultation (closes 9<sup>th</sup> October 2022)
  - 6.4. Mobile Library Service consultation (closes 14<sup>th</sup> September 2022)
  - 6.5. Parishioner correspondence re trees on Stone Lane
  - 6.6. Norfolk County Council's Cost of Living Support Scheme
  - 6.7. Learning Lessons From The Exceptional Drought, High Fire Risk and Resource Stresses - Summer 2022
  - 6.8. The Pensions Regulator re-enrolment and re-declaration
  - 6.9. Ashmanhaugh Jubilee Accounts (email 11/07/22)
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
  - 7.1. To consider any planning applications received: None
  - 7.2. To receive planning decisions: None
  - 7.3. To discuss recent fires surrounding the Parish and agree any actions, including a Community Emergency Plan
  - 7.4. SAM2 - to receive data
  - 7.5. To consider suggestions for Invitation to Bid for Parish Partnership 2022/23
  - 7.6. To consider defibrillator and application of grants
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
  - 8.1. To review this period's financial position and sign the bank reconciliation
  - 8.2. To authorise payments for:

Sarah Martin - salary June/July 22 (inc. expenses)	£364.74
HMRC PAYE payment	£ 89.80
Jason Greenbury (Village sign repairs)	£ 60.00
Norfolk Parish Training & Support (New Councillor training 16/9)	£ 58.00
NNDC (Bin emptying 22/23) inc. VAT £19.89	£119.34
  - 8.3. To consider opt out of SAAA central external auditor appointment arrangements
  - 8.4. To agree and sign terms for internal audit y/e 31/03/22
  - 8.5. To further consider Council email addresses
  - 8.6. To receive a report on Operation London Bridge and agree any actions
  - 8.7. Policies for review:

Data Protection Regulation policy	
Privacy Notice	
Accessibility Statement	
9. **ITEMS FOR NEXT AGENDA** – Tuesday 1<sup>st</sup> November 2022 – Parish Council Meeting

*Sarah Martin*

Clerk & RFO to the Parish Council  
Page 1 of 1

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