



MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held at the Preston Rooms on Tuesday 5th July 2022 at 7.00pm

Parish councillors present:

Cllr. H Buxton (Chair), Cllr. N Coleman, Cllr. C Phillipo, Cllr. J Pond and Cllr. C Russell

Clerk: Mrs S Martin

Members of the public present - 5

1. ATTENDANCE:

Attendance noted. Apologies were received and approved from Steve Bland (unwell).

2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:

None.

3. MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 3rd May 2022 were AGREED as a correct record without amendment by. They were duly signed by the Chair.

4. CO-OPTION OF NEW PARISH COUNCILLOR

Chris Ramsbottom briefly introduced himself. It was unanimously voted by a show of hands to co-opt Chris onto the Parish Council. Chris duly signed the Declaration of Office form and joined the meeting.

5. PUBLIC SPEAKING

5.1. To receive a report from County and District Councillor.

District/County Cllr. Nigel Dixon reported on Nutrient Neutrality which affects all applications involving overnight accommodation. It is not clear yet how this will be overcome by the District Council's, however work is ongoing to investigate options - working with nature is a possible solution being investigated. NCC backed the recent plans for the Norwich Western Link. There is an increase to the cost of this project due to changes in route, inflation, and rising costs. NNDC have seen some changes to management staff and may result in temporary reduced service levels. Wayford Bridge scheduled to be closed from 3rd October 2022 for 3-4 weeks for essential maintenance.

5.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.

Cllr. Bland spoke regarding road closures in the Parish but works not often conducted. The Parish Council had not been contacted regarding the upcoming Wroxham 5k run which the route goes through the Parish.

6. MATTERS ARISING

6.1. To discuss correspondence received since the agenda was issued.

A consultation on plans for Sheringham recycling centre, a new recycling centre for North Norfolk, has opened - consultation is open from 1 July to 31 July 2022. Further update re Norwich Western Link.

6.2. To receive a report on any matter not covered on the agenda.

The barriers on Church Road have been reported several times to Openreach and to Highways to be removed.

No date has been received yet for the installation of the village gateways.

6.3. To note new Beat Manager starting 7th July 2022 – PC Matt Pritty

Noted. PC Matt Pritty has been invited to meetings to introduce himself.

7. CORRESPONDENCE – all noted – no further responses.

7.1. General correspondence

7.2. Norfolk ALC Bulletins and updates

7.3. Changes to Police parish newsletters

7.4. NNDC Town & Parish Council Engagement Forum

7.5. Norwich Western Link project update

7.6. Support with living costs for Norfolk residents

8. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

8.1. To consider any planning applications received - None

8.2. To receive planning decisions - None

- 8.3. SAM2 - to receive data**
Data was circulated from when located on School Road as vehicles enter the village between 21st April to 7th June 2022. The 85th percentile was reported at 28.7mph. It is now collecting data from the same location but as vehicles exit the village.
Cllr. Ramsbottom suggested to investigating again speed reductions within the Parish following all the new housing developments within the area.
- 8.4. To consider suggestions for Invitation to Bid for Parish Partnership 2022/23**
Cllrs. were asked to consider suggestion for the next agenda.
- 8.5. To consider minor repairs to village sign**
It was AGREED to investigate costs of repairs and if within the budget of £250 to proceed.

9. FINANCIAL & ADMINISTRATIVE MATTERS

- 9.1. To review this period's financial position and sign the bank reconciliation – All AGREED**
- 9.2. To note insurance renewal with Zurich (01/06/22-31/05/23)**
Three quotes were obtained. The clerk under delegated authority renewed the PC insurance on a one year deal with Zurich. Insurance premiums have increased greatly. The clerk reviewed the asset register in line with the insurance.
- 9.3. To note payments made between meetings:**
- | | |
|---|---------|
| Zurich Insurance | £214.00 |
| Sarah Martin (laptop – inc. VAT £93.17) | £559.01 |
| These two payments were RATIFIED as budgeted. | |
- 9.4. To authorise payments for:**
- | | |
|--|---------|
| Sarah Martin - salary June/July 22 (inc. expenses) | £370.52 |
| HMRC PAYE payment | £ 91.60 |
| Preston Rooms (Queens Jubilee) | |
| All payments AGREED. | |
- 9.5. To appoint Internal Auditor for 2022/23**
It was AGREED to appoint Catherine Moore as the Internal Auditor for the 22/23 year end.
- 9.6. To consider Council email addresses**
Following a brief discussion, it was AGREED to postpone until the next agenda.
- 9.7. To consider online banking**
It was AGREED to investigate further online banking with Barclays and if no charges to proceed.
- 9.8. To consider a donation to the Preston Rooms towards the Jubilee celebration event**
It was proposed by Cllr. Buxton; seconded by Cllr. Phillip to donate £100 – all AGREED.
Cllr. Coleman commented it was a successful event.
- 9.9. To consider a textile bank**
It was AGREED to forward information the information onto the Preston Rooms as the PC does not have any land to site it.
- 9.10. To discuss and consider a community defibrillator**
It was AGREED to investigate further, confirm costs, and see what grant options are available. The Preston Rooms have confirmed it would be sited on an external wall of the hall, but not in the telephone box.
- 9.11. To consider Parish newsletter options**
Discussions were had regarding the NIB, Tunstead and Horning Reach newsletters. It was AGREED to pursue the Horning Reach further as this is already delivered to each household in the Parish. There is no cost, but a donation suggested.

10. CONSULTATIONS:

- 10.1. The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2022: Invitation to respond to our consultation**
It was AGREED not to submit any Council comments, but individuals could submit their own responses.
- 10.2. Draft Broads Plan 2022-27**
It was AGREED not to submit any Council comments, but individuals could submit their own responses.

11. ITEMS FOR NEXT AGENDA – Tuesday 6th September 2022 – Parish Council Meeting

- Defibrillator
- Councillor emails
- Parish Partnership

Meeting closed 19.58