



NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the
Ashmanhaugh Parish Council Meeting in the Preston Rooms on:
Tuesday 5th July 2022 at 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to approve apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 3rd May 2022.
4. **CO-OPTION OF NEW PARISH COUNCILLOR**
5. **PUBLIC SPEAKING**
 - 5.1. To receive a report from County and District Councillor.
 - 5.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
6. **MATTERS ARISING**
 - 6.1. To discuss correspondence received since the agenda was issued.
 - 6.2. To receive a report on any matter not covered on the agenda.
 - 6.3. To note new Beat Manager starting 7th July 2022 – PC Matt Pritty
7. **CORRESPONDENCE** – to agree any responses/actions
 - 7.1. General correspondence
 - 7.2. Norfolk ALC Bulletins and updates
 - 7.3. Changes to Police parish newsletters
 - 7.4. NNDC Town & Parish Council Engagement Forum
 - 7.5. Norwich Western Link project update
 - 7.6. Support with living costs for Norfolk residents
8. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 8.1. To consider any planning applications received: None
 - 8.2. To receive planning decisions: None
 - 8.3. SAM2 - to receive data
 - 8.4. To consider suggestions for Invitation to Bid for Parish Partnership 2022/23
 - 8.5. To consider minor repairs to village sign
9. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 9.1. To review this period's financial position and sign the bank reconciliation
 - 9.2. To note insurance renewal with Zurich (01/06/22-31/05/23)
 - 9.3. To note payment made between meetings:

Zurich Insurance	£214.00
Sarah Martin (laptop – inc. VAT £93.17)	£559.01
 - 9.4. To authorise payments for:

Sarah Martin - salary June/July 22 (inc. expenses)	£370.52
HMRC PAYE payment	£ 91.60
 - 9.5. To appoint Internal Auditor for 2022/23
 - 9.6. To consider Council email addresses
 - 9.7. To consider online banking
 - 9.8. To consider a donation to the Preston Rooms towards the Jubilee celebration event
 - 9.9. To consider a textile bank
 - 9.10. To discuss and consider a community defibrillator
 - 9.11. To consider Parish newsletter options
10. **CONSULTATIONS:**
 - 10.1. The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2022: Invitation to respond to our consultation
 - 10.2. Draft Broads Plan 2022-27
11. **ITEMS FOR NEXT AGENDA** – Tuesday 6th September 2022 – Parish Council Meeting

Sarah Martin

Clerk & RFO to the Parish Council