



MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

**Held in the Preston Room
on Tuesday 1st March 2022 at 7.00pm.**

Parish councillors present:

Cllr. H Buxton (Chair)

Cllr. C Phillipo

Cllr. N Coleman

Cllr. J Pond

Cllr. L Laingchild

Cllr. C Russell

Cllr. S Bland

Clerk: Mrs S Martin

Members of the public present – 4

1. **ATTENDANCE:** All Councillors were present.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** None
3. **MINUTES OF PREVIOUS MEETING:**
The minutes of the meeting held on 23rd February 2022 were proposed by Cllr. Russell and seconded by Cllr. Pond as a correct record without amendment – these were AGREED by all and were duly signed by the Chair.
4. **PUBLIC SPEAKING**
 - 4.1. **To receive a report from County and District Councillor.**
Deferred until item 9.
 - 4.2. **To receive a crime report from Norfolk Police.**
No report received.
 - 4.3. **To receive questions from the public relating to local issues.**
A parishioner raised the SAM2 data being available on the website – Clerk to investigate.
5. **MATTERS ARISING**
 - 5.1. **To discuss correspondence received since the agenda was issued** – all noted.
 - Norwich Western Link project update
 - NRF support to Community Resilience
 - TUNSTEAD Temporary Closure of - Church Road because of BT cable installation works (NTRO5128) (14th to 15th March 2022)
 - NNDC local plan email from Weybourne PC
 - 5.2. **To receive a report on any matter not covered on the agenda.**
 - To note the road surface at A1151 junction with School Road and 'pull ins' along Stone Lane have been reported to Highways for investigation/repair.
 - Village Gateway has for ordered by NCC.
 - Acknowledgement received from Places Farm regarding safety of staff walking on roads.
 - No acknowledgement received in response from letter sent to Oyster re: staff speeding in Parish.
6. **CORRESPONDENCE – to agree any responses/actions** – all noted.
 - 6.1. **General correspondence**
 - 6.2. **Norfolk ALC Bulletins and updates**
 - 6.3. **Police newsletters**
 - 6.4. **Norwich Western Link project update**
 - 6.5. **Vacancies on the Norfolk Local Access Forum**
 - 6.6. **Great British Spring Clean 2022: Will You Take Part? (25th March to 10th April 2022)** – it was discussed arranging a litter pick one weekend during this period – date TBA.
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. **To consider any planning applications received:** None
 - 7.2. **To receive planning decisions:** all noted
PF/22/0155 - Brackenbank, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Change of use of land from agriculture to garden/amenity land associated with Brackenbank – **APPROVE**

EF/21/3057 – Girvan, Stone Lane, Ashmanhaugh, Norwich, Norfolk, NR12 8YR - Certificate of lawful development for proposed removal of existing conservatory and erection of single storey rear extension – **PERMISSION NOT REQUIRED**

- 7.3. SAM2** - Data from Outside Farthings, Stone Lane, entering village from Wroxham (10/12/21 to 21/01/22) and Rectory Road, exiting village towards Tunstead (22/01/22 to 24/02/22) circulated. The majority of majority of vehicles were recorded within the speed limit however there were some excessive speeds recorded. Data has been shared with the Police.
The SAM2 now located on Stone Lane, Southbound

8. FINANCIAL & ADMINISTRATIVE MATTERS

- 8.1. To review this period's financial position and sign the bank reconciliation** – AGREED and signed.
- 8.2. To authorise payments for:**
- | | |
|---|---------|
| Sarah Martin - salary Dec 21/Jan 22 (inc. expenses) | £373.24 |
| HMRC PAYE payment | £ 86.40 |
| North Norfolk District Council (dog/litter bin emptying 01/04/21-31/03/21 inc. VAT £9.60) | £ 57.60 |
| Ashmanhaugh PCC (Donation towards grass cutting) | £100.00 |
- Payments AGREED by all.
- 8.3. To discuss and consider frequency of dog/litter bin emptying**
It was AGREED to remain with the current frequencies of weekly between 1st June and 31st September and fortnightly at other times.
- 8.4. To consider annual subscription to NALC for 2022/23, inc. website**
The annual subscription renewal was AGREED by all.
- 8.5. Policies/Register for Review:**
- Standing Orders
 - Financial Regulations
 - Financial Risk Assessment
 - Annual Review of the Effectiveness of Internal Control
 - Asset Register
- Each policy was AGREED with no amendments.
- 8.6. To discuss and consider The Queen's Platinum Jubilee Celebrations - 2-5 June 2022**
The PC AGREED to support the Preston Rooms and Church with their plans to hold a tea party.
- 8.7. To note any Financial/Administrative correspondence** - None.

9. CONSULTATION:

Proposed Submission Version North Norfolk Local Plan (Regulation 19 Publication)

The Chair invited County Councillor Nigel Dixon to speak regarding the consultation (19.25)
It was AGREED to submit a PC response mainly raising concerns over infrastructure and health and education services.

District/County Councillor report: (deferred from item 4.1)

Cllr. Dixon reported his support of the Norwich Western Link project, although environmental issues are still being looked at. The PC was encouraged to engage with the District Council through the Town and Parish Forum. Cllr. Dixon raised his concerns with the Wroxham Barns planning proposal in respect of environmental issues and Highways comments.

10. ITEMS FOR NEXT AGENDA – Tuesday 3rd May 2022 – Parish Council Meeting

None.

Meeting closed 7.54pm