



NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the Ashmanhaugh Parish Council Meeting in the Preston Rooms on:

Tuesday 1st March 2022 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to consider apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 23rd February 2022.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor.
 - 4.2. To receive a crime report from Norfolk Police.
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued.
 - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE** – to agree any responses/actions
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates
 - 6.3. Police newsletters
 - 6.4. Norwich Western Link project update
 - 6.5. Vacancies on the Norfolk Local Access Forum
 - 6.6. Great British Spring Clean 2022: Will You Take Part? (25th March to 10th April 2022)
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To consider any planning applications received:
 - 7.2. To receive planning decisions:
PF/22/0155 - Brackenbank, School Road, Ashmanhaugh, Norwich, Norfolk, NR12 8YN - Change of use of land from agriculture to garden/amenity land associated with Brackenbank – **APPROVE**
EF/21/3057 – Girvan, Stone Lane, Ashmanhaugh, Norwich, Norfolk, NR12 8YR - Certificate of lawful development for proposed removal of existing conservatory and erection of single storey rear extension – **PERMISSION NOT REQUIRED**
 - 7.3. SAM2 - to receive data
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 8.1. To review this period's financial position and sign the bank reconciliation
 - 8.2. To authorise payments for:

Sarah Martin - salary Dec 21/Jan 22 (inc. expenses)	£373.24
HMRC PAYE payment	£ 86.40
North Norfolk District Council (dog/litter bin emptying 01/04/21-31/03/21 inc. VAT £9.60)	£ 57.60
Ashmanhaugh PCC (Donation towards grass cutting)	£100.00
 - 8.3. To discuss and consider frequency of dog/litter bin emptying
 - 8.4. To consider annual subscription to NALC for 2022/23, inc. website
 - 8.5. Policies/Register for Review:
 - Standing Orders
 - Financial Regulations
 - Financial Risk Assessment

- Annual Review of the Effectiveness of Internal Control
 - Asset Register
- 8.6.** To discuss and consider The Queen's Platinum Jubilee Celebrations - 2-5 June 2022
- 8.7.** To note any Financial/Administrative correspondence

9. CONSULTATION:

Proposed Submission Version North Norfolk Local Plan (Regulation 19 Publication)

10. ITEMS FOR NEXT AGENDA – Tuesday 3rd May 2022 – Parish Council Meeting

Sarah Martin

Clerk & RFO to the Parish Council
ashmanhaughparishcouncil@gmail.com
01692 535775

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