



NOTICE OF PARISH COUNCIL MEETING

Councillors are summoned, and public invited, to attend the Ashmanhaugh Parish Council Meeting in the Preston Rooms on:

Tuesday 2nd November 2021 7.00pm

AGENDA

1. **ATTENDANCE:** To note those present and to consider apologies for absence.
2. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:** Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING** To confirm the accuracy of the minutes of the Parish Council meeting held on 7th September 2021.
4. **PUBLIC SPEAKING**
 - 4.1. To receive a report from County and District Councillor.
 - 4.2. To receive a crime report from Norfolk Police.
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued.
 - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE**
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates, including Wellbeing emails
 - 6.3. Police newsletters
 - 6.4. North Norfolk Sustainable Communities Grant Fund - Cut-Off date for Applications
 - 6.5. NALC Points of light publication
 - 6.6. Greenbuild (North Norfolk District Council) - Monday 1st November to Friday 12th November
 - 6.7. Tunstead PC re: ditches
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
 - 7.1. To consider any planning applications received
 - 7.2. To ratify planning application decisions received between meetings:
PF/21/2552 - Harrodan 1 Church Road, Ashmanhaugh, Norfolk, NR12 8YL - Demolition of single-storey side extension and erection of two-storey side extension
 - 7.3. To receive any planning decisions
 - 7.4. Update on 'unofficial passing places' improvements
 - 7.5. To agree any bids for Parish Partnership Scheme 2022/23
 - 7.6. SAM2 - to receive data
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
 - 8.1. To review this period's financial position and sign the bank reconciliation
 - 8.2. To authorise payments for:

Sarah Martin - salary Oct/Nov 21 (inc. expenses)	£368.54
HMRC PAYE payment	£ 86.60
Norfolk Association of Local Councils (training inc. VAT £12.00)	£ 72.00
 - 8.3. To consider a donation to The Royal British Legion Poppy Appeal (s137)
 - 8.4. To review the draft budget for 2022/23
 - 8.5. To agree meeting dates for 2022
 - 8.6. To ratify the engagement of Catherine Moore for Internal Audit services for 2021/22 and sign the letter of engagement
 - 8.7. To discuss and consider The Queen's Platinum Jubilee Celebrations - 2-5 June 2022
 - 8.8. To note any Financial/Administrative correspondence
9. **ITEMS FOR NEXT AGENDA – TBC – Parish Council Meeting**

Sarah Martin

Clerk & RFO to the Parish Council

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