



MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held in the Preston Room on Tuesday 7th September 2021 at 7.00pm.

Parish councillors present:

Cllr. H Buxton (Chair) Cllr. N Coleman Cllr. C Phillipo Cllr. S Bland
Cllr. L Laingchild Cllr. C Russell (7.23pm – work commitments)

Clerk: Mrs S Martin

Members of the public present - 3

1. **ATTENDANCE** – Attendance was noted. Apologies were received and accepted from Cllr. J Pond (personal).
2. **DECLARATION OF INTEREST:**
 - 2.1. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**
None.
3. **MINUTES OF PREVIOUS MEETING To confirm the accuracy of the minutes of the Parish Council meeting held on 6th July 2021.**

The minutes of the meeting held on 6th July 2021 were proposed by Cllr. C Phillipo and seconded by Cllr. S Bland as a correct record without amendment – these were AGREED by all and were duly signed by the Chair.
4. **PUBLIC SPEAKING**
 - 4.1. **To receive a report from County and District Councillor.**

Cllr. Dixon reported that it has been quiet over the summer, however the PC should expect to see draft proposals for the New Local Plan (Regulation 19) in late September.
There have been no updates on the Road Network Improvement Strategy.
No further update received on the trees at Land South of Carousel.
 - 4.2. **To receive a crime report from Norfolk Police.**

A Police update report had been requested but not received. PC Tom Gibbs had been invited to the meeting, however clashed with a SNAP meeting.
 - 4.3. **To receive questions from the public relating to local issues.**

A Parishioner raised the condition of the 'unofficial passing places' within the village and asked if any actions can be taken to improve these.
A Parishioner raised concerns over the twice-yearly scheduled cutting of verges and how this causes safety issues for walkers who need to step off the road. Cllr. Dixon commented that in addition to the scheduled cuts, additional cutting would be conducted if it affected vision splays.
5. **MATTERS ARISING**
 - 5.1. **To discuss correspondence received since the agenda was issued.**

A letter was received regarding Internal Audit services for the year ended 2021/22. It was AGREED in principle to appoint Catherine Moore – to be ratified and letter of engagement approved at the next meeting.
 - 5.2. **To receive a report on any matter not covered on the agenda.**
None.
6. **CORRESPONDENCE** – all noted.
 - 6.1. General correspondence
 - 6.2. Norfolk ALC Bulletins and updates, including Wellbeing emails
 - 6.3. Police newsletters
 - 6.4. August Update from the North Norfolk town and Parish Forum – NNTPF
 - 6.5. Norfolk ALC – Commemorative Memorial Token
 - 6.6. Norfolk ALC – Share Certificate

7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

7.1. To consider any planning applications received

None.

It was noted an application regarding discharge of conditions at Dairy Barn, Stone Lane (CD/21/2105) to which the PC is not a consultee, however it was discussed commenting on the concerns of the external lighting and informing of the dark skies policy within the Parish.

7.2. To receive any planning decisions

None.

7.3. To update on dog/litter bin installation

The bin has been installed and schedule of emptying commenced.

It was AGREED to write thanks to the sponsors of the bin.

7.4. To discuss and consider any bids for Parish Partnership Scheme 2022/23

It was discussed enquiring if maintenance of the 'unofficial passing places' is covered under the scheme.

(Cllr. C Russell joined the meeting 7.23pm)

7.5. SAM2 - to receive data

Data from when cited at the crossroads on Stone Lane (traffic heading towards Wroxham) from 4th August to 2nd September 2021, and outside Farthings on Stone Lane (as traffic enters village) from 1st July to 4th August 2021 had been previously circulated. In both locations the data showed over 20% of the vehicles recorded were exceeding the speed limit. The data to be sent to PC Tom Gibbs.

8. FINANCIAL & ADMINISTRATIVE MATTERS

8.1. To review this period's financial position - AGREED.

8.2. To receive and sign Bank Reconciliation - AGREED and signed by Chair.

8.3. To authorise payments for: All payments AGREED.

Sarah Martin - salary Aug/Sep 21 (inc. expenses) £356.37

HMRC PAYE payment £ 86.40

Glasdon UK Ltd. (Litter/dog bin) inc. VAT £79.81 £478.83

8.4. To consider becoming a member of the North Norfolk Town and Parish Forum (NNTPF)

It was AGREED not to become a member of NNTPF.

8.5. To note any Financial/Administrative correspondence

Acknowledgment of receipt and thanks received from Wroxham, Hoveton and Belaugh Voluntary Community Care for donation.

9. CONSULTATIONS

9.1. Broads Authority - Marketing and Viability Guide

It was AGREED for no comments to be submitted.

9.2. North Norfolk District Council - Statement of Gambling Licensing Policy

It was AGREED for no comments to be submitted.

ITEMS FOR NEXT AGENDA – 2nd November 2021 – Parish Council Meeting

No specific items raised however it was noted :

- continued monitoring of speeding within the village.
- The Cricket Club will allow dogs to use the field again at the end of the month.
- The PC to be aware of the potential for Wroxham Barns to extend its camping and any effects to Ashmanhaugh.
- Request update on trees at Land South of Carousel.

Meeting closed 7.45pm