



# **NOTICE OF PARISH COUNCIL MEETING**

Councillors are summoned, and public invited, to attend the Ashmanhaugh Parish Council Meeting in the Preston Rooms on:

**Tuesday 7<sup>th</sup> September 2021 7.00pm**

## **AGENDA**

1. **ATTENDANCE** - To note those present and to consider apologies for absence.
2. **DECLARATION OF INTEREST:**
  - 2.1. **DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING:**  
Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING To confirm the accuracy of the minutes of the Parish Council meeting held on 6<sup>th</sup> July 2021.**
4. **PUBLIC SPEAKING**
  - 4.1. To receive a report from County and District Councillor.
  - 4.2. To receive a crime report from Norfolk Police.
  - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
  - 5.1. To discuss correspondence received since the agenda was issued.
  - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE**
  - 6.1. General correspondence
  - 6.2. Norfolk ALC Bulletins and updates, including Wellbeing emails
  - 6.3. Police newsletters
  - 6.4. August Update from the North Norfolk town and Parish Forum – NNTPF
  - 6.5. Norfolk ALC – Commemorative Memorial Token
  - 6.6. Norfolk ALC – Share Certificate
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
  - 7.1. To consider any planning applications received
  - 7.2. To receive any planning decisions
  - 7.3. To update on dog/litter bin installation
  - 7.4. To discuss and consider any bids for Parish Partnership Scheme 2022/23
  - 7.5. SAM2 - to receive data
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
  - 8.1. To review this period's financial position
  - 8.2. To receive and sign Bank Reconciliation
  - 8.3. To authorise payments for:

Sarah Martin - salary Aug/Sep 21 (inc. expenses)	£356.37
HMRC PAYE payment	£ 86.40
Glasdon UK Ltd. (Litter/dog bin) inc. VAT £79.81	£478.83
  - 8.4. To consider becoming a member of the North Norfolk Town and Parish Forum (NNTPF)
  - 8.5. To note any Financial/Administrative correspondence
9. **CONSULTATIONS**
  - 9.1. Broads Authority - Marketing and Viability Guide
  - 9.2. North Norfolk District Council - Statement of Gambling Licensing Policy

**ITEMS FOR NEXT AGENDA – 2<sup>nd</sup> November 2021 – Parish Council Meeting**

*Sarah Martin*

Clerk & RFO to the Parish Council

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