

Explanation of variances – pro forma 2020/21

Name of smaller authority: **Ashmanhaugh Parish Council**

County area (local councils and parish meetings only): **Norfolk**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	7,540	4,134				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	3,700	3,900	200	5.41%	NO		
3 Total Other Receipts	2,112	738	-1,374	65.05%	YES		In 2019/20 a grant of £1808.50 was received for a Parish Partnership Scheme to purchase a SAM2 speed device. Also other income was received of £185 (£60 sale of filing cabinet and £125 towards training costs shared with neighbouring Parish. A Precept grant of £76 was also received, however no longer being received. In 2020/21 the VAT reclaim was £695.34 greater than in 2019/20 (19/20 £42.89 compared to 20/21 £738.23).
4 Staff Costs	2,805	2,474	-331	11.80%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	6,414	587	-5,827	90.85%	YES		In 2019/20 Projects totalled expenses of £5440.40 - no project undertaken in 2020/21. Subscriptions were down compared to the previous year by £252.72 as NALC annual subscription paid in 2019/20 not 2020/21. Training costs were down by £200. Stationery costs lower by £42.78. In 2020/21 there were no election costs saving £33.88 and no newsletter costs saving £25 and audit less by £5.. In 2021/22 there were additional maintenance costs of £69 (SAM2 bracket) and a donation (£137) paid of £50. Room hire costs increased by £54.
7 Balances Carried Forward	4,134	5,712			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,134	5,712				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments at	16,050	16,150	100	0.62%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable