



MINUTES OF ASHMANHAUGH PARISH COUNCIL MEETING

Held virtually on Tuesday 12th January 2021 at 7.00pm

Parish councillors present:

Cllr. H Buxton (Chair)

Cllr. A Buxton

Cllr. N Coleman

Cllr. C Phillipo

Cllr. J Pond

Cllr. S Bland

Cllr C. Russell

Clerk: Mrs S Martin

Members of the public present - 3

- 1. ATTENDANCE** - All Councillors present.
- 2. DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING** - None
- 3. MINUTES OF PREVIOUS MEETING** The minutes of the Parish Council meeting held on 3rd November 2020 were agreed by all as a true and correct record. These will be duly signed by the Chairman.

4. PUBLIC SPEAKING

1. To receive a report from County and District Councillor Nigel Dixon.

Cllr. Dixon spoke about the upcoming PC meeting with the Hoveton & Wroxham Network Strategy team and suggested the proposal are reviewed and feedback given along with any further suggestions. It was noted that any proposals suggested will have to be passed by Highways.

2. To receive a crime report from Norfolk Police.

A police report was circulated updating mainly on Police work in relation to COVID. No incidents of crime were reported in Ashmanhaugh between 1st December 20 and this meeting – no further comments.

3. To receive questions from the public relating to local issues.

The Chairman spoke regarding a parishioner email with concerns with traffic, flooding and verges within the village.

A local farmer spoke to inform that he had met with the resident regarding agricultural vehicles which travel through the village and explained why the farm vehicles cannot travel along the A1141 due to health and safety issues with the speed of the vehicles. Some of the other concerns will be raised with staff to try to address, including speed and damaging of verges. It was explained that there is an increase in farm vehicles due to COVID and returning the fruit crop to the farm promptly.

Cllr. Nigel Dixon asked the PC their thoughts on the traffic and verges.

The Chairman informed all that no further complaints had been received at present, however the PC has contacted Highways to try to address some of the issues. The Parish has seen an increased number of delivery drivers and recent bad weather which is part of the issue. SAM2 data is collected and shared with the Police.

Cllr. Dixon and one parishioner left the meeting at 19.30

A parishioner mentioned that some of the farm vehicles would benefit from larger mirrors and secured strapping – Clerk to feedback to farmer.

It was also raised that along the Stalham Road at Beeston Hall/Church the ditches/grips have not been cleared and this is the section where there have seen large floods. Clerk to investigate with Highways.

5. MATTERS ARISING

1. To discuss correspondence received since the agenda was issued.

NNDC Postal voting information – circulated and available on website.

2. To receive a report on any matter not covered on the agenda.

- NNDC have support available for anyone who needs assistance in relation to COVID. Details are available on the NNDC website.
- Land South of Carousel – NNDC were made aware of some tree works at this site. The trees have now had Tree Protection Notices (TPO's) issued.

6. **CORRESPONDENCE** – all correspondence circulated and noted.
1. General correspondence
 2. Norfolk ALC Bulletins and updates, including Wellbeing emails
 3. Police newsletter
 4. Census 2021 - 21st March 2021
7. **HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**
1. **To note no new planning applications received:** None
 2. **To receive planning decisions:** None
 3. **To update on Highways meeting re: flooding on Church Road**
Following a meeting with the Highways Engineer and a suggestion to install a new storm drain, Highways have surveyed and mapped the area. A new gully is scheduled to be installed in spring/summertime of this year.
 4. **To note ditch clearing along Church Road and Common**
Thanks were given to Parishioners who cleared the ditches.
The PC to monitor the area.
 5. **To update on Wroxham and Hoveton Network Improvement Strategy**
A virtual meeting is arranged for 14th January 2021, 4pm. Chair to attend with Cllr. Pond, Clerk and District Cllr. Dixon.
 6. **To update on missing damaged signage within the Parish.**
 7. **SAM2 device:**
 1. **To receive data collected from SAM2 device**
Data collected from the SAM2 over the last 2 months had been circulated (entering and exiting the village collected outside the Preston Rooms). It showed there are vehicles speeding. It was discussed whether it would be beneficial to share the data findings with residents via a leaflet drop or on noticeboards, however felt that it is not only residents who speed through the village.
Clerk to seek further training from Westcotec regarding the analysing of the data.
 8. **To note bid submitted for the Parish Partnership Scheme Initiative 2021/22**
It was noted the bid for a Village Gateway had been submitted, however the Highways Engineer is still to agree a location on School Road. Cllr. Phillip to look at possible locations.
8. **FINANCIAL & ADMINISTRATIVE MATTERS**
1. **To review this period's financial position** – agreed by all
 2. **To receive and sign Bank Reconciliation** – agreed by all
 3. **To authorise payments for:** - agreed by all

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| Sarah Martin - salary December 20/January 21 (inc. expenses) | £346.04 |
| HMRC tax payment | £ 86.60 |
 4. **To agree the budget for 2021-2022**
Draft budget figures were circulated. It was agreed to review and finalise these at the March meeting.
 5. **Precept - to agree the precept figure for 2021-2022**
It was voted 5 to 1 to increase the Precept to £4002 for 21/22. Although an increase of approximately 2.6% to the previous year (£102), band D will remain the same at 58.90. Clerk to submit to NNDC.
 6. **To agree New Councillor training**
This was proposed by Cllr. H Buxton; seconded by Cllr. Phillip – all agreed. Clerk to arrange for Cllr. Russell.
 7. **Financial/Administrative correspondence:** None
9. **CONSULTATIONS:**
1. **Police Budget Consultation (closes Friday 22nd January 2021)**
It was agreed that there were no PC comments to be submitted.
10. **ITEMS FOR NEXT AGENDA - 2nd March 2021 - Parish Council Meeting**
Review and finalise budget.

Meeting closed 20.20