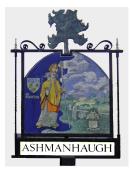
NOTICE OF PARISH COUNCIL MEETING



You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in the Preston Room on:

Tuesday 25th June 2019 7.00pm

Members of the press and public are invited to attend

AGENDA

- **ATTENDANCE** To note those present and to consider apologies for absence. 1. Apologies - Nigel Dixon (NNDC Council meeting), John Pond and Andrew Buxton
- DECLARATIONS OF INTEREST AND REQUEST FOR DISPENSATIONS FOR THIS MEETING 2. Members are invited to declare a previously undisclosed interest relating to any item on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.

Declaration of interest forms outstanding from Cllr Saunders, Phillipo and A Buxton.

MINUTES OF PREVIOUS MEETING To confirm the accuracy of the minutes of the Parish Council 3. meeting held on 7th May 2019.

PUBLIC SPEAKING 4.

- To receive a report from District & County Councillor Nigel Dixon... 4.1.
- 4.2. To receive crime figures and/or report from Norfolk Police.
- 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.

MATTERS ARISING 5.

- 5.1. To discuss correspondence received since the agenda was issued.
- 5.2. To receive a report on any matter not covered on the agenda.

CORRESPONDENCE 6.

- NNC invitation to bid for this years Parish Partnership fund which can be used for various 6.1. types of Highway improvement schemes. Closing date 6th December 2019.
- 6.2. SLCC - invitation to the annual Norfolk conference on the 12th July 2019 at Carrow Road. 6.3.

APPOINTMENT OF NEW CLERK 7.

To note that the current Clerk resigned on the 10th June. Clerk will stay in post until the 31st July. Adverts have been placed with NALC and social media with a closing date for applications of the 8th July. To agree interview panel.

HIGHWAYS, PLANNING, LAND AND ASSET ISSUES 8.

- 8.1. One revised planning application received since the last meeting:
 - 8.1.1. PF/19/0295 Wroxham Barns, Tunstead Road, Hoveton, Norwich, NR12 8QU -Change of use of amenity space to provide for three new rides (1x Dizzy Caterpillar ride, 1x Jumping Frogs and 1x mine train roller coaster including 5 carts) and associated works (part retrospective). Deadline 26th June.

- **8.2.** NNDC Local Plan consultation to note that a submission was made by the deadline.
- **8.3.** Crossroads update on correspondence with NNDC Highways Ranger and with residents.
- 8.4. SAM2 to note the completion of the bid paperwork and to confirm purchase of the unit.
- **8.5.** Church Road no turning/cul-de-sac sign update.
- 8.6. Church Road new ditch update.
- **8.7.** The Common to discuss the installation of additional railway sleepers.

9. ADMINISTRATIVE MATTERS

- 9.1. Parish magazine update.
- **9.2.** Facebook page not yet started.

10. FINANCIAL MATTERS

10.1. To review this period's financial position

- 10.1.1. To receive and sign Bank Reconciliation current balance £???
- 10.1.2. To note **receipts** in the period of:
 - 10.1.2.1. First half precept payment, NNDC £1,888.00

10.1.3. To authorise payments for:-

10.1.3.1.	Clare Male – salary May/June	£343.72
10.1.3.2.	HMRC tax payment	£85.80
10.1.3.3.	Insurance renewal for 2019/20	£186.73
10.1.3.4.	Norfolk ALC training (50% to be reclaimed)	£250.00
10.1.3.5.	Internal audit fee (S&C Farming Ltd)	£45.00
Audit sign off for	or 2018/19 proposed by the Clerk	

- 10.2.1. To agree the financial statement for 2018/19.
 - 10.2.2. To note the report of the internal auditor.
 - 10.2.3. To consider and agree by resolution the Governance Statement.
 - 10.2.4. To consider and agree by resolution the Accounting Statement.
- 10.2.5. To note the dates for the exercise of public rights.
- **10.3.** Insurance renewal to review revised quotes and agree Clerks recommendation for cover.

11. POLICIES - to discuss and approve the following policies:

- **11.1.** Code of conduct.
- **11.2.** GDPR risk assessment, privacy notice, information audit.
- **11.3.** Document retention policy.

12. ITEMS FOR NEXT AGENDA

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10.2.

Clare Male Clerk & RFO to the Parish Council ashmanhaughparishcouncil@gmail.com 07803 705434