



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in
the Preston Room on:

Tuesday 8th January 2019 7.00pm

Members of the press and public are invited to attend

AGENDA

1. **ATTENDANCE** To note those present and consider apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
Members are invited to declare a previously undisclosed interest relating to items on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING**
To confirm the accuracy of the minutes of the Parish Council meeting held on 6th November 2018.
4. **PUBLIC SPEAKING**
 - 4.1. To receive report from County and District Councillor Nigel Dixon.
 - 4.2. To receive crime figures from Norfolk Police.
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued.
 - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE**
 - 6.1. NNDC Polling District and Places Review 2018 consultation - no change for Ashmanhaugh - polling will take place in the Preston Rooms.
 - 6.2. NNDC - election information - to note dates for 2019 election (published on the APC website) and the estimated charges to Parish Councils (included in budget).
 - 6.3. NCC - Norwich Western Link Consultation on four options linking the Broadland Northway to the A47 in the West - deadline 18th January 2019.
 - 6.4. Mental health public meeting - invitation to attend an event in Cromer on the 30th November.
 - 6.5. Wroxham and Network Improvement Strategy stakeholder meeting - final minutes of the meeting issued and advice that NCC are now working on a scoping exercise of all the issues.
 - 6.6. Hoveton Police station - open day Friday 18th January 3-4pm.
 - 6.7. NCC - request for volunteers to sit on the Norfolk Local Access Forum - deadline 31st January.
 - 6.8. NNDC - message from the new Leader of the Council asking for feedback on Parish Council priorities.
7. **COUNCILLORS MATTERS**
 - 7.1. To discuss the increase in the number of heavy agricultural vehicles - Cllr Coleman.

7.2. To discuss training dates.

8. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

8.1. No planning applications were received in the period

8.2. Issues for the Highway Ranger - to report that the Clerk inspected Beeston and the north of the Parish and asked that a number of signs be cleared and overhanging dead branches removed.

8.3. To discuss any response to APC's letter to Nicola Baker regarding Larger Home extension applications.

8.4. Parish Partnership scheme bid for a SAM2 device - to note this has been submitted.

8.5. The Common

i. To update on the installation of railway sleepers..

ii. To confirm if scrap metal has been removed.

9. ADMINISTRATIVE MATTERS

9.1. To review the success of having an Ashmanhaugh page in the Tunstead Parish and to discuss if this should be a regular feature - Cllr Buxton.

9.2. To approve subscription to Norfolk Association of Local Councils including cost for running the website.

10. FINANCIAL MATTERS

10.1. To review this period's financial position

i. To receive and sign Bank Reconciliation – current balance £8,753.74

ii. To note there were no **receipts** in the period..

iii. To authorise **payments** for:-

1. Clare Male – salary Nov/Dec £344.86 (chq)

2. HMRC tax payment £63.40 (Debit card)

3. Preston rooms - hire charge for 17/18 £100.00 (chq)

10.2. Budget report to the end of the 3rd quarter. Forecasting an overspend of £34. Outstanding expenditure includes training, SAM2 and buying and fitting the railway sleepers on the Common.

11. POLICIES - to discuss and approve the following policies:

11.1. Planning policy

11.2. Data Protection Policy

12. ITEMS FOR NEXT AGENDA - Tuesday 5th March 2019 at 7.00pm.

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Clare Male

Clerk & RFO to the Parish Council

ashmanhaughparishcouncil@gmail.com

07803 705434