



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in
the Preston Room on:

Tuesday 6th November 2018 7.00pm

Members of the press and public are invited to attend

AGENDA

1. **ATTENDANCE** To note those present and consider apologies for absence - Noel Coleman.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
Members are invited to declare a previously undisclosed interest relating to items on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.
3. **MINUTES OF PREVIOUS MEETING**
To confirm the accuracy of the minutes of the Parish Council meeting held on 4th September 2018.
4. **PUBLIC SPEAKING**
 - 4.1. To receive report from County and District Councillor Nigel Dixon.
 - 4.2. To receive crime figures from Norfolk Police.
 - 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.
5. **MATTERS ARISING**
 - 5.1. To discuss correspondence received since the agenda was issued.
 - 5.2. To receive a report on any matter not covered on the agenda.
6. **CORRESPONDENCE**
 - 6.1. Invitation to attend a meeting on the Norfolk County Council Market Town Improvement Strategy on the 27th September at Wroxham Parish Hall - report from Cllr Pond.
 - 6.2. Invitation to attend meeting with PCC Lorne Green & Chief Constable Simon Bailey in Cromer on the 25th September.
 - 6.3. NNDC request for information on Almshouses and offer to supply information on Community Housing.
 - 6.4. NNDC commemorative gift of Flanders poppy seeds.
 - 6.5. Invitation to attend 2018 AGM of Citizens Advice Mid Norfolk in Dereham 6th November 2018.
 - 6.6. Correspondence from Norfolk Labour party on the consultation to close Children's Centres.
 - 6.7. Norfolk and Waveney Mental Health Review - notification of online survey and events.
7. **COUNCILLORS MATTERS**
 - 7.1. To discuss the increase in the number of heavy agricultural vehicles - Cllr Coleman.
 - 7.2. To discuss closer relations and communications with Tunstead Parish Council, including a Parish magazine - Cllr Buxton.
 - 7.3. To note training dates sent round by Clerk.
 - 7.4. Report on NNDC Local Plan meeting (30th October) - Cllr Pond.

8. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

- 8.1. No planning applications were received in the period but a "Larger Home extension application" has been made under permitted development in School Road.
- 8.2. Delegated grass cutting - NCC Highways
- 8.3. Deadline of 2026 for applications to add historical rights of way to the definitive list.
- 8.4. Highways Ranger list for potholes, standing water etc - deadline 4th October
- 8.5. Parish Partnership scheme bid - to discuss the possible sites for location a of SAM2 device.
- 8.6. The Common
 - i. to update on the ditch works including a response from Highways about a culvert joining up with the ditch on Church Road.
 - ii. to vote on the installation of boundary markers
 - iii. installation of railways sleepers.
- 8.7. SAM2 - to sign off the application for the device plus posts and to agree to approach resident of Stone Lane to insert a new post.

9. ADMINISTRATIVE MATTERS

- 9.1. Recommendation on Clerks appraisal - award of one pay point to SCP 25.
- 9.2. To note meeting dates for 2019.

10. FINANCIAL MATTERS

10.1. To review this period's financial position

- i. To receive and sign Bank Reconciliation – current balance £9,151.15
 - ii. To note there were **receipts** in the period of £1,892.00 - second half precept from NNDC.
 - iii. To authorise **payments** for:-

1. Clare Male – salary Sept/Oct	£360.26 (chq)
2. HMRC tax payment	£48.00 (DC)
3. Preston rooms - hire charge for 17/18	£tbc
4. Cartridge Save	£20.34 (DC)
- 10.2. Precept - to agree the precept figure for 2019-2020, as per the budget, and to sign the documentation.

11. ITEMS FOR NEXT AGENDA - Tuesday 8th January 2019 at 7.00pm.

The rest of the meeting is closed to the press and public due to the nature of the business to be discussed (Public Bodies Admission Act 1980).

Published: 1st November 2018

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