



## **NOTICE OF PARISH COUNCIL MEETING**

You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in  
the Preston Room on:

**Tuesday 3<sup>rd</sup> July 2018 7.00pm**

**Members of the press and public are invited to attend**

### **AGENDA**

**1. ATTENDANCE**

To note those present and consider apologies for absence - Harry Buxton.

**2. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.

**3. MINUTES OF PREVIOUS MEETING**

To confirm the accuracy of the minutes of the Parish Council meeting held on 1st May 2018.

**4. PUBLIC SPEAKING**

- 4.1. To receive report from County and District Councillor Nigel Dixon.
- 4.2. To receive crime figures from Norfolk Police.
- 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.

**5. MATTERS ARISING**

- 5.1. To discuss correspondence received since the agenda was issued.
- 5.2. To receive a report on any matter not covered on the agenda.

**6. CORRESPONDENCE**

- 6.1. Norwich Western Link consultation - closed 3rd July.
- 6.2. Norman Lamb MP - details of summer village tour
- 6.3. EDP FOI request re: gagging orders
- 6.4. NNDC - allocation of green spaces notification
- 6.5. NNDC - Local Plan update
- 6.6. NALC - training dates for Autumn 2018

**7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES**

- 7.1. One planning applications was received in the period:
  - i. PF/18/0978 Helford, Stone Lane, Ashmanhaugh, Norwich, NR12 8YR - erection of single storey rear extension. Deadline 19th June. No objection or comment. Subsequently withdrawn.
- 7.2. Park Farm Barn - to discuss the refusal of planning permission.
- 7.3. Change to NNDC planning procedure - pre-applications now published on the website but the Council is not a consultee. To discuss correspondence with Nigel Dixon.
- 7.4. Norwich Road Runners 5K race - to discuss the recent series of events.

- 7.5. Parish Partnership scheme - invitation to bid for 50% of Highways schemes - to discuss the possible purchase of SAM2 device.
- 7.6. The Common - to discuss:
  - i. Boundary markings
  - ii. Tree works and drainage works
  - iii. Bridge
  - iv. Budget - review & discuss re levels of reserves
- 7.7. External lighting and dark skies. Clerk to update.
- 7.8. To note an asset inspection has taken place.

8. **ADMINISTRATIVE MATTERS**

- 8.1. To make arrangements for Clerks appraisal - due 31st August 2018.

9. **FINANCIAL MATTERS**

9.1. **To review this period's financial position**

- i. To receive and sign Bank Reconciliation – current balance £8345.12
  - ii. To note there was one **receipt** in the period
    - 1. VAT refund £53.52
  - iii. To authorise **payments** for:-
    - 1. Clare Male – salary May/June £399.10
    - 2. Winchester Tree Services £198.67
- 9.2. To sign the mandate forms for a Debit Card for the Council

10. **POLICIES:**

- 10.1. To approve a complete update of Standing orders. To note that this no longer includes document retention. A new policy will be released by NALC in August 2018.

11. **ITEMS FOR NEXT AGENDA - Tuesday 4th September 2018 at 7.00pm.**

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Clare Male

Clerk & RFO to the Parish Council

[ashmanhaughparishcouncil@gmail.com](mailto:ashmanhaughparishcouncil@gmail.com)

07803 705434