

ASHMANHAUGH PARISH COUNCIL

Minutes of the Ashmanhaugh Parish Council meeting held on 03 March 2009 in the Preston Rooms

Present: Councillors Councillor N Sharpe - Chair
 Councillor N Coleman – Vice Chair
 Councillor T Hannant
 Councillor G Saunders
 Councillor G Beales
 Councillor Miss S Hewitt
Officer - Mrs G Sharpe – Clerk to the Council

In Attendance - 2 Parishioners
 Cllr Nigel Dixon - North Norfolk District Council
 Cllr Michael Wright - Norfolk County Council
 PCSO Mary Turner - Stalham SNT (Part)
 PCSO Lucy Collyer – Stalham SNT (Part)

Members of the public were invited to address the meeting.

1 Apologies for Absence

Apologies were received and accepted from Cllr Mrs R Buxton. The Councillors offered both her Mr Buxton their congratulations on the birth of their daughter.

2 Declarations of Interest

There were no declarations of interest.

3 Minutes of the previous meeting

It was agreed and resolved to approve the minutes of the meeting held on 06 January 2009. The minutes were signed by the Chair.

4 Matters Arising from the Minutes which are not on the Agenda

- 4.1 Feedback from Sarita Presland (NorfolkALC) was given to Councillors.
- 4.2 The Chair reported that he and the Clerk had attended the North Norfolk Community Partnership Conference and that the papers and notes would be in the next circulation papers.
- 4.3 Cllr N Coleman reported that he had attended the Norfolk Police Budget Meeting and that the papers and his notes would be in the next circulation papers.
- 4.4 PCSO Mary Turner reported that there had been no reported crime in Ashmanhaugh, since the Parish Council meeting on 06 January 2009. She also informed the Council that she was moving to a new post in Norwich and her duties would be taken on by PCSO Lucy Collyer. The Council thanks her for her support over the past years and wished her every success in the future.

5 Branching Out/Pilot Project

It was agreed that Councillors will attend a meeting with NNDC Active Communities Team Manager, Maureen Clarke on Tuesday 07 April at 7.00pm. This will be to consider the development and next steps for the project.

6 Correspondence

- 6.1** It was agreed that all Councillors had seen all the items shown on the Circulation List of Correspondence received.

07 March 2009

The Parish Clerk
Farthings
Stone Lane
Ashmanhaugh
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- 6.2 a The report received from "SAM" (Safety Camera Partnership) following the three visits to School Road and Stone Lane, was briefly outlined. This will be circulated and published in the Newsletter
- b Village Sign. Councillors were asked to consider a suitable date for re-erecting the sign and the presentation of the cheque to Quiddenham Hospice. Arrangements need to be made with both Quiddenham and Wayland to have representatives in attendance. Councillors felt that, ideally, it would be coincidental with the Community Fair on 25 April 2009.

7 Financial Matters

7.1 It was **resolved and agreed** to approve the presented accounts for the period 01 April 2008 to 01 March 2009.

7.2 A VAT repayment has been applied for and received for £272.57 for the period 01 April 2008 to 01 February 2009.

7.3 It was **resolved and agreed** that Di Dann would continue as internal auditor for this financial year.

7.4 Payments were authorised for the following receipts copies of which were sent to Councillors with their Agenda.

a) Parish Plan Expenditure – Receipt No. 32 - £48.00

b) Parish Plan Expenditure – Receipt No. 33, 34 and 35 - £48.94

It was **resolved and agreed** that the Chair and Vice Chair be authorised to pay further Parish Plan end of year invoices before the next meeting, as necessary.

c) Parish Council Expenditure – Receipt No. 36, 37, 38 and Clerks stationery expenses and salary - £403.46

d) Parish Council Expenditure – receipt No. 39 - £74.75

It was **resolved and agreed** that the Chair and Vice Chair be authorised to pay Parish Council end of year invoices received before the next meeting, as necessary.

e) It was **resolved and agreed** to pay the Ashmanhaugh and Beeston Preston Rooms Management Association £110.00 for use of the Hall for Parish Council meetings for the year - 01 April 2008 to 31 March 2009.

f) It was **resolved and agreed** to pay Ashmanhaugh Parochial Church Council £130.00 towards the maintenance of St Swithins churchyard.

g) It was **resolved and agreed** to pay £20.00 for cups and medals as awards for the winners of the Youth and Activities Group competition.

7.5 It was **resolved and agreed** to sponsor the Community Fair, to the sum of £200.00. The Community Fair will be held on 25 April 2009 at the Preston Rooms.

It was hoped to use this opportunity to launch the Parish Plan, promote the Parish Council and encourage people to stand for election. To be agreed with the Preston Rooms Management Association in the near future.

8 Parish Council Meeting Dates

It was **resolved and agreed** to adopt the schedule of dates circulated to Members as follows:-

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Tuesday 05 May 2009	Annual Parish Council Meeting
Tuesday 19 May 2009	Annual Parish Meeting
Tuesday 07 July 2009	Parish Council Meeting
Tuesday 01 September 2009	Parish Council Meeting
Tuesday 03 November 2009	Parish Council Meeting
Tuesday 05 January 2010	Parish Council Meeting
Tuesday 02 March 2010	Parish Council Meeting

All meetings will be held in the Preston Rooms, School Road, Ashmanhaugh and will begin at 7.00pm. Members of the press and public are always invited to attend and address the meetings between 7.00 and 7.15pm.

9 Planning Matters

No planning applications have been received since January 2009.

10 Local Government Review

The Council was told that the submission date for the Boundary Committee submission has been deferred from 13 February to 15 July 2009.

11 Training and Meetings

The Clerk reported that she had passed her CILCA examination and displayed her certificate. She is now a qualified Parish Clerk. The Members offered their congratulations

12 Parish Plan

The Chair informed the meeting that the drafting was almost complete and that it was expected that the document would be printed by the end of March. It was hoped to carry out the launch on 25 April 2009 at the Community Fair.

13 The Common

Cllr Miss Hewitt reported that, following a discussion with a Mr Mark Whitmore (Environmental Team Leader, NNDC), she had received maps and plans of the common. Due to the complexity of the situation, she felt she should do a written report for the Clerk and pass her any documents, maps and correspondence, as soon as possible. Once assembled, papers can be circulated and a more detailed discussion can take place at a future meeting.

14 Members Matters

- * Cllr Saunders asked that the use of Rectory Road be discussed at the next meeting
- * Cllr Sharpe asked Members to give some thought to the funding of the Parish Newsletter. Current sponsorship will run out in September and alternative funding needs to be arranged.

The meeting closed at 8.20pm.

Will Councillors please note the dates of the next meetings are:-

Tuesday 05 May 2009 Annual Parish Council Meeting

Tuesday 19 May 2009 Annual Parish Meeting

07 March 2009

The Parish Clerk
Farthings
Stone Lane
Ashmanhaugh
Norwich
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