



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Ashmanhaugh Annual Parish Council Meeting in the Preston Room on:

Tuesday 7th November 2017 7.00pm

Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 5th September 2017.

4. PUBLIC SPEAKING

- 4.1. To receive report from County and District Councillor Nigel Dixon.
- 4.2. To receive report from PCSO Jeanette Boardman.
- 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.

5. MATTERS ARISING

- 5.1. To discuss correspondence received since the agenda was issued.
- 5.2. To receive a report on any matter not covered on the agenda.

6. CORRESPONDENCE

- 6.1. Norfolk Planning Authority - New Local Plan newsletter - including Housing Land Availability Assessment (HLAA).
- 6.2. Dilham Parish Council - disturbance by helicopter noise.
- 6.3. Norfolk Police - structural changes for 2020.
- 6.4. Norfolk Association of Local Councils - briefing on precept consultation.
- 6.5. Norfolk County Council - invitation to meet the leader of the Council - 7 November, Matishall.

7. COUNCILLORS MATTERS

- 7.1. It has been reported that the Village Sign is pointing the wrong way - to discuss if remedial action is required.

8. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

- 8.1. Two planning applications were received in the period:
 - i. PF/17/1370 Meadow Cottage, Church Road, Ashmanhaugh, Norwich, NR12 8YL - erection of a single storey rear extension - deadline 12/10/2017 - support the application.

- ii. PF/17/1270 Roys, Forge House, Stalham Road, Hoveton, NR12 8DU - initial consultation - extension of two storey rear extension to retail store and change of use of former Broads Hotel site to provide car parking - deadline 11/10/2017 - no comments.
 - 8.2. Norfolk Strategic Framework - to discuss response made to NNDC.
 - 8.3. Local Members Highways Fund - details from Cllr Dixon.
 - 8.4. The Common
 - i. To note the response from NNDC recognising the Parish Council as the Local Authority for the Common therefore removing the need for a licence..
 - ii. To update the Council on the application to the Planning Inspectorate to undertake works to the Common..
 - iii. To discuss a management plan and particularly a programme for topping the Common.
 - 8.5. To discuss correspondence with NNDC and local residents regarding the lighting in the grounds of Chestnut Hollow.
 - 8.6. Speeding from the boat yards & Community Speedwatch - to update and to discuss the requirements of the scheme.
9. **ADMINISTRATIVE MATTERS**
- 9.1. Following the Clerk's appraisal, to vote on the recommendation to increase the Clerk's salary scale point to pt 24 and back date to the 1st September.
 - 9.2. To note meeting dates for 2018.
10. **FINANCIAL MATTERS**
- 10.1. **To review this period's financial position**
 - i. To receive and sign Bank Reconciliation – current balance £8,706.16
 - ii. To note there were no **receipts** in the period.
 - iii. To authorise **payments** for:-

1. Clare Male – salary Sept/October	£395.72
2. Clare Male - expenses	£242.29
3. Clare Male - mileage	£9.45
 - 10.2. Precept - to agree the precept figure for 2018-2019, as per the budget, and to sign the documentation.
 - 10.3. To confirm that the Norwich & Peterborough bank account has now been closed down and the Barclays Community Account is fully operational.
11. **ITEMS FOR NEXT AGENDA - Tuesday 9th January 2018 at 7.00pm**

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