



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in
the Preston Room on:

Tuesday 7th March 2017 7.00pm

Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 3rd January 2017.

4. PUBLIC SPEAKING

4.1. To receive report from County and District Councillor Nigel Dixon.

4.2. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.

5. MATTERS ARISING

5.1. To discuss correspondence received since the agenda was issued.

5.2. To receive a report on any matter not covered on the agenda.

6. CORRESPONDENCE

6.1. Broads Authority Local Plan - preferred options consultation - deadline 3rd February 2017.

6.2. Invitation to take part in commemorating 100 years since the end of WW1, 11th November 2018, with "Beacons of Light" - response by the 31st March 2017.

6.3. Invitation to attend the Police and Crime Commissioner meeting, King's Lynn - 30th January 2017.

6.4. North Norfolk District Council - consultation on changes to Public Space Protection Orders - deadline 3rd March 2017.

6.5. Changes to local police reporting - PC313 Peter Davison Engagement Officer.

6.6. Information from UK Power Networks on preparing for Storm Doris

6.7. Nominations for Community Biodiversity awards 2017 - deadline 30th April 2017.

7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

7.1. No planning applications were received in the period.

7.2. Crossroads. To discuss cutting back of trees and shrubs in the area.

7.3. NNDC Local plan - discussed at Community meeting 10th January 2017. Draft minutes and response to NNDC to be agreed.

7.4. The Common:

- i. Re: lease with NNDC - to discuss and vote on excluding the Pavilion from the area leased. **VOTE**
 - ii. Cricket club have presented insurance.
 - iii. Met with drainage and tree contractors - outcome of discussion. To agree way forward.
 - 7.5. Norfolk Second Homes Forum - information - update on meeting with Norman Lamb MP. Clerk to report back following on presentation to East Ruston Parish Council.
 - 7.6. Chestnut Hollow - to discuss NNDC response to complaint from residents regarding uplighters.
 - 7.7. Weight limits - update.
 - 7.8. Norwich Road Runners - update.
- 8. ADMINISTRATIVE MATTERS**
- 8.1. Councillor vacancy - posters around the village and information on website.
 - 8.2. Annual Parish meeting arrangements - 14th March 2017
 - 8.3. New NNDC Planning process - to agree new planning policy. **VOTE**
- 9. FINANCIAL MATTERS**
- 9.1. To review this period's financial position**
- i. To receive and sign Bank Reconciliation – current balance £6,906.64
 - ii. To note **receipts** in the period:
 - 1. WiSpire - incorrect BACS transfer (Ashmanhaugh Parish Church) £100.00
 - iii. To authorise **payments** for:-
 - 1. Clare Male – salary Jan/Feb £334.43
 - 2. Clare Male – expenses £27.96
 - 3. Clare Male - mileage £3.69
 - 4. Refund to WiSpire for incorrect payment £100.00
- 9.2. Re-branding of Norwich & Peterborough Building Society to Yorkshire Building Society, closure of Wroxham branch and Parish Council current account in August 2017. To agree way forward.
- 9.3. To note appointment of internal auditor, Catherine Moore.
- 9.4. To note the appointment of PKF LittleJohn LLP by the Smaller Authorities Audit Appointments Ltd to carry out external audit services on a limited assurance review basis.
- 10. POLICIES - to sign off:**
- 10.1. Financial Regulations
 - 10.2. Financial Risk Assessment
 - 10.3. Timetable of meetings
- 11. ITEMS FOR NEXT AGENDA - Tuesday 2nd May 2017 at 7.00pm**

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