



NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend the Ashmanhaugh Parish Council Meeting in
the Preston Room on:

Tuesday 3rd January 2017 7.00pm

Members of the press and public are invited to attend

AGENDA

1. ATTENDANCE

To note those present and consider apologies for absence.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members are invited to declare a previously undisclosed interest relating to items on the agenda and to ask for a dispensation to vote on matters in which they have a disclosable pecuniary interest or other non-financial interests.

3. MINUTES OF PREVIOUS MEETING

To confirm the accuracy of the minutes of the Parish Council meeting held on 1st November 2016.

4. PUBLIC SPEAKING

- 4.1. To receive report from County and District Councillor Nigel Dixon
- 4.2. To receive report from PCSO Jeanette Boardman.
- 4.3. To receive questions from the public relating to local issues. In line with the Parish Council Standing Orders, each speaker is allowed a maximum of 5 minutes. Maximum time allowed 15 minutes in total.

5. MATTERS ARISING

- 5.1. To discuss correspondence received since the agenda was issued.
- 5.2. To receive a report on any matter not covered on the agenda.

6. CORRESPONDENCE

- 6.1. Norfolk Police - consultation on the Police Budget 2017/18 - deadline 9 December.
- 6.2. NNDC - information - Local Enforcement Plan update.
- 6.3. Norfolk ALC - information - Neighbourhood Planning Bill update.
- 6.4. Norfolk Second Homes Forum - information - update on meeting with Norman Lamb MP.
- 6.5. Broad's Authority - consultation on Draft Broads Flood Risk Supplementary Planning Document - deadline 23 December.
- 6.6. Electoral review of North Norfolk - consultation on the new boundaries and Ashmanhaugh changing wards from Hoveton to Tunstead - to DISCUSS if the Council wishes to respond.
- 6.7. Norfolk County Council - notification of an Order to implement an Avian Influenza Prevention Zone for 30 days from 6 December.

7. HIGHWAYS, PLANNING, LAND AND ASSET ISSUES

- 7.1. Two planning applications were received in the period:
 - i. Dairy Farm, Stone Lane, Ashmanhaugh - ref PF/16/1588 - Conversion of barns to form two dwellings
VOTE
 - ii. East View Farm, Stone Lane, Ashmanhaugh - ref PF/16/1606 - Extension to workshop
VOTE

- 7.2. Crossroads. To discuss cutting back of trees and shrubs in the area.
- 7.3. NNDC Local plan - to be discussed at Community meeting 10th January 2017, 7pm, Preston Rooms.
- 7.4. Homewatch scheme - to be discussed at Community meeting as above.
- 7.5. BT Phone Box/Defibrillator - insurance update and usage report. To **VOTE** on undertaking a consultation on decommissioning the phone box.
- 7.6. The Common - update on Licence from NNDC.
- 7.7. Village Sign - works completed. Awaiting installation. Thanks to all involved.

8. ADMINISTRATIVE MATTERS

- 8.1. Councillor vacancy - resignation of Cllr Gibbons.
- 8.2. Annual Parish meeting arrangements - 14th March 2017
- 8.3. Pension staging date has passed - made a declaration of compliance to the Pensions Regulator.
- 8.4. Clerk attended an NNDC event on Planning systems and processes on the 8th December - changed to 14th - anyone else attended?
- 8.5. Norfolk ALC website - additional log in's available for Councillors.
- 8.6. Possible "Full Council" training session.

9. FINANCIAL MATTERS

9.1. To review this period's financial position

- i. To receive and sign Bank Reconciliation – current balance £7,385.21
- ii. To note **no receipts** in the period.
- iii. To authorise **payments** for:-

1. Mike Amiss Signs	£198.00
2. Clare Male – salary Nov/Dec	£334.43
3. Clare Male – expenses	£11.29
4. Clare Male - mileage	£14.85

10. POLICIES

- 10.1. To review Model publication scheme (FOI).

11. ITEMS FOR NEXT AGENDA - Tuesday 7th March 2017 at 7.00pm

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