

# **ASHMANHAUGH PARISH COUNCIL**



## **Minutes of the Ashmanhaugh Parish Council meeting held on 01 November 2011 at 7.00pm in the Preston Rooms**

Present: Councillor Mrs R Buxton - Chair  
Councillor G Saunders – Vice Chair  
Councillor N Coleman  
Councillor I Sharp  
Councillor H Buxton  
Councillor G Hunt  
Councillor Miss S Hewitt

Officer Mrs G Sharpe – Clerk to the Council

In Attendance - Cllr Nigel Dixon (District and County Councillor)  
PCSO Jeanette Boardman (Stalham SNT)  
3 Parishioners

### **1 APOLOGIES**

There were no apologies.

### **2 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **3 MINUTES OF THE PREVIOUS MEETING**

It was **AGREED AND RESOLVED** to adopt the minutes of the meeting of 06 Sept 2011 which were signed by the Chair.

### **4 PUBLIC SPEAKING**

**4.1** PCSO Jeanette Boardman informed the meeting that there had been three reported crimes, in Ashmanhaugh, between 06 September and 31 October. They were two assaults and one of criminal damage; one assault and the criminal damage were associated and an offender had been apprehended. At the SNAP meeting on 24 October, three targets were set,

**1** The Poppy Centre, Stalham due to scaffolding being erected for the continuing construction work and there could be problems with young people.

**2** ASB in Horning

**3** ASB in the vicinity of Hoveton Village Hall and Grange Close, Hoveton.

She was aware of the speeding concerns in the village and informed the meeting that Place UK had a dedicated PCSO working with it.

She informed the meeting that a new telephone number had been set up for non-emergency calls. 101 now replaces the 0800 number.

**4.2 a** Cllr Dixon (NNDC and NCC) made three points

Planning Approval has been given for the 120 homes off Stalham Road, Hoveton. Considerable detail has yet to be settled but this is not fundamental to the development. Responding to a question, he said that low level street lighting may be installed.

**b** He raised the "Fair Fares" campaign established by Norfolk County Council (NCC). As a result of the Government reducing the support by £4.5million, NCC was now responsible for concessionary fares. The result, if no further money is forthcoming, is that public transport services will be reduced. He urged Members to support the campaign by using the petition form or the postcards prepared by the NCC. He had examples which he passed to the Clerk.

**c** Granary Staithe in Hoveton was now being put on the market for sale or lease, by Norfolk County Council. The price was £250,000 freehold or £10,000 pa for the leasehold.. Interest had to be expressed by 01/12/2011. He said there were a number of restrictive covenants in the deeds. Locally, there was considerable interest in keeping it an open space.

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- 4.3 a** Mr Sharpe asked the Council to support him in expressing thanks to Mrs S Newstead and Ben Pond, for their continued assistance in delivering the Newsletter over the past year. The Council fully supported this. He requested that if anyone else could help, he would be most grateful. Cllr H Buxton volunteered to deliver on Church Road and Cllr Miss Hewitt on School Road. Mr Sharpe thanked them both.

## **5 CORRESPONDENCE**

- 5.1** There was no current circulation list. Cllr Saunders noted that documentation sent by email was very satisfactory.
- 5.2** The Clerk informed the meeting that a request had been received from Hoveton Parish Council, asking for financial support for a traffic survey in Hoveton. The meeting was closed and Cllr Dixon was invited to speak. He said that NCC believed that there were no traffic problems although the 300 homes identified for Wroxham would put considerable pressure on the system. However, there were no plans to improve the radial routes from North Norfolk to Norwich. He noted that a private traffic survey would not alter the proposed developments. The Meeting was re-opened. After discussion, Members could see no cost benefit, or justify the expenditure, for the idea and it was **AGREED AND RESOLVED** not to support the request.
- 5.3** The Clerk announced that Norfolk ALC were seeking a co-option to the Executive Council, for the North Norfolk Area. There were no Members who expressed an interest. The Clerk stated that she had received a request for her Society of Local Council Clerks annual subscription in the sum of £72.00. This had been paid by the Council in previous years. However, as she would be leaving in six months, she asked that the Council pay half. Cllr Buxton asked if the membership was transferrable to the new Clerk but it was unclear. It was **AGREED AND RESOLVED** to defer decision until the meeting in January. Proposed Cllr H Buxton.

## **6 FINANCIAL MATTERS**

- 6.1** It was **AGREED AND RESOLVED** to adopt the accounts for the period 01 April to 28 October 2011. Cllr G Hunt confirmed and signed, that the accounts agreed with the bank statements. Proposed Cllr Saunders
- 6.2** It was **AGREED AND RESOLVED** to adopt the draft budget for 2012/2013 to increase the precept by £200.00 to £2900.00. The Precept had not been increased for three years. Proposed Cllr I Sharp.
- 6.3** The precept request was completed and signed by the Chair, Cllr Miss S Hewitt and Cllr I Sharp.
- 6.4** The Clerk informed Members that the second instalment of the Precept had been received and £45 for advertising in the Newsletter.
- 6.5** It was **AGREED AND RESOLVED** to make the following payments:-  
**a** HB Farming Grass Cutting on the Common (correction from 06/9/11)  
**b** Newsletter Printing  
**c** Reimburse the Clerk for Website Training
- 6.6** After discussion, it was **AGREED AND RESOLVED** that that the bound minutes should be deposited at the County Archive Centre, as a result of advice from NorfolkALC. It was further **AGREED AND RESOLVED** that the Clerk should obtain a quotation for binding the next volume.

## **7 REVIEW**

After discussion, it was **AGREED AND RESOLVED** that driving licence should be moved to essential on the job specification but that the job description and contract for the Parish Clerk needed no changes.

## **8 PLANNING MATTERS**

There were no planning matters.

## **9 PARISH PLAN**

The Clerk reported that she had received expressions of interest in joining a future Parish Plan Working Party, from Jane Pond and Ivan Sharpe. Cllr Buxton reported that the Preston Rooms would also have a representative.

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## **10 THE COMMON**

Cllr Buxton reported that levels on the Common had been taken but there had been an error in the readings. Therefore, the exercise would be repeated. Also, as the work would affect the highway ditch, the County Council highways officer at Caister, would need to be involved before starting.

## **11 REPORTS**

- a** Website Training. The Clerk gave a report on the course she had attended in the morning and that it had been most informative and would help with future training.
- b** Happing Partnership. Cllr Hunt reported that Eric Lindo had been elected as the new Chair. However, in spite of it having a wide ranging Trust Objective, the Partnership was in a state of flux as funding from April 2012 was unknown and it did not have any sense of direction. It was felt that it may cease.
- c** Safer Neighbourhood Action Plan (SNAP). Cllr Miss Hewitt said she was unable to attend the Meeting on 24 October and had sent her apologies. If there were any village matters people should let her know and she will raise them at the next meeting.
- d** Preston Rooms. Cllr Buxton reported that the Trustees will review and report on their progress with regard to the Parish Plan. He informed Councillors that Sandra Francis was happy to give a report on the Preston Room at the next Parish Council meeting. They were also reviewing their decision on a bottle bank on the car park and that they was an Norfolk Rural Community Council seminar on 24 November which included Fuel Syndicates.

## **12 DIAMOND JUBILEE CELEBRATIONS**

Cllr Buxton informed the meeting that Whitsun Bank Holiday had been moved from the end of May 2012 to 04 June 2012. However, after discussions, as it would then be during school holidays, it has been suggested to hold a village event on 26 May so that people going on holiday for the Bank Holiday, would not miss it. The Council agree that this seemed a good idea.

- a** Volunteers for the working Party, so far, were Ann Mulhall (Preston Rooms), Harry Buxton (PCC) and Ivan Sharp (PC). Mr Buxton proposed asking Hazel Flavell, Caroline Webster (Cricket Club) and Paula Mayes. He hoped to get an inaugural meeting before Christmas.
- b** Funding. The Chair suggested that, when the time is right, the Poor's Land Trust could be approached either by the Parish Council or the Preston Rooms Management Association.

## **13 DATE OF ANNUAL MEETINGS 201**

It was **AGREED AND RESOLVED** that:-

- a** the Annual Parish Meeting will be held on Tuesday 20 March 2012 and
  - b** the Annual Parish Council Meeting will be held on Tuesday 15 May 2012
- Proposed Cllr Miss S Hewitt.

## **14 MEMBERS MATTERS FOR FUTURE MEETINGS**

None

**The date of the next meeting is  
Tuesday 03 January 2012 at 7.00pm**